



*Empowering Businesses. Inspiring Growth.*

**Dean Tamburri**, Acting Chairman/Vice Chairman • **Vincent Odock**, Secretary • **James Rinaldi**, Board Member

**Susan Walski**, Board Member • **Marc Greene**, Board Member • **Giovanni Palladino**, Board Member

**William Fioravanti**, Chief Executive Officer • **Susan R. Katzoff**, General Counsel • **Christopher C. Canada**, Bond Counsel

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## Agenda

PLEASE TAKE NOTICE, The Orange County Industrial Development Agency will hold a regularly scheduled meeting on May 17, 2023, immediately following the Orange County Funding Corporation meeting which starts at 5:30pm at the Orange County Government Center, 255 Main St., Goshen NY in the First Floor Community Room to consider and/or act upon the following:

### Order of Business

- **Call Meeting to Order**
- **Pledge of Allegiance**
- **Roll Call**
- **Proof of Notice**
- **Minutes**
  - Approval of Minutes from April 19<sup>th</sup>, 2023 Board of Directors Meeting
- **Reports**
  - Committee Reports
    - Finance Committee
- **New Business**
  - Accept April Financials
  - Approval of April/May Payables
  - Scannell/Amazon
    - Final Resolution
  - Glen Arden
    - Resolution
  - Proposed Notice Policy
  - Certificate of Deposit Investment Option
  - Capacity Marketing update
- **Old Business**
  - Newburgh Armory Unity Center – Bill Kaplan
- **Executive Session**
- **Adjournment**

To watch the livestream, please visit our website: [www.ocnyida.com](http://www.ocnyida.com)

Dated: May 11, 2023

By: William Fioravanti – Chief Executive Officer



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Date: May 4, 2023  
From: Dean Tamburri  
RE: Next Meeting Date

## *REVISED - IDA Board Meeting Notice*

The next Board of Directors meeting of the  
Orange County Industrial Development Agency is:

**Wednesday, May 17, 2023**  
**immediately following the**  
**5:30pm OCFC meeting**

**OC Government Center**  
**255 Main Street, Goshen**  
**Community Room**  
**&**  
**310 2<sup>nd</sup> St., Ocean City MD**

**To watch the livestream, please visit our website: [www.ocnyida.com](http://www.ocnyida.com)**

Orange County Industrial Development Agency  
4 Crotty Lane, Suite 100 • New Windsor, NY 12553  
Phone: (845) 234-4192 • Fax: (845) 220-2228 • Email: [business@ocnyida.com](mailto:business@ocnyida.com)



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Date: May 4, 2023  
From: Dean Tamburri  
RE: Next Meeting Date

## *IDA Board Meeting Notice*

The next Board of Directors meeting of the  
Orange County Industrial Development Agency is:

**Wednesday, May 17, 2023**  
**immediately following the**  
**5:30pm OCFC meeting**

**OC Government Center**  
**255 Main Street, Goshen**  
**Community Room**

To watch the livestream, please visit our website: [www.ocnyida.com](http://www.ocnyida.com)

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**Orange County Industrial Development Agency**  
4 Crotty Lane  
New Windsor, NY 12553  
Tel (845) 234-4192

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Board of Directors Meeting Minutes  
Wednesday, April 19, 2023

**Board Members Present:** Dean Tamburri, Susan Walski, Marc Greene, Giovanni Palladino, James Rinaldi (via Zoom)

**Board Members Absent:** Dr. Vincent Odock

**Staff Present:** Bill Fioravanti, Marty Borrás (YouTube Live), Sue Kaztoff Gen. Counsel (via Zoom), Dean Brady, A/V (via Zoom)

**Others Present:** Martin Hoffman Milamar/Mack Bros, Colleen Hughes CITIVA (via Zoom), Sean Barravacchio CITIVA (via Zoom)

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**I. Call Meeting to Order**

Acting Chairman Tamburri called the meeting to order at 5:40 p.m.

**II. Roll Call**

Mr. Fioravanti acknowledged that 5 of the 6 Board members were present.

**III. Proof of Notice**

Acting Chair Tamburri acknowledged that notice of the meeting had been timely and properly provided.

**IV. In Memoriam of John C. Steinberg**

Mr. Fioravanti notified the Board of the recent passing of former 30-year Board member, John C. Steinberg; a residential developer, and contractor based in Newburgh, NY.

Acting Chairman Tamburri noted last-minute changes to the agenda: Scannell/Amazon would be moved to the May 2023 OCIDA Board meeting and the CITIVA and Milmar/Mack Bros. presentations moved to the top of the agenda respectively.

## V. Old Business

**Milmar/Mack Bros. Food:** Mr. Fioravanti reviewed Milmar's OCIDA incentive request for expansion and noted the attention recently received by the Senator because of how Milmar/Mack Bros. responded the OCIDA's application question of whether the project planned to proceed if they did not receive incentives from the OCIDA. Mr. Fioravanti also noted that General Municipal Law calls for a response to the question. He asked Mr. Hoffman to review Milmar's affirmative response and Mr. Hoffman explained that while they would proceed with the expansion without the OCIDA incentive, they would likely have to move the company to New Jersey. Mr. Hoffman also stated that Milmar currently has 300 employees with a majority of the employees being Middletown, NY residents and that the company is still growing. Counsel thanked Mr. Hoffman for reiterating the information previously provided in their application and noted that the company has made significant commitments to job creation in Orange County.

## VI. New Business

**Extension Request for CITIVA:** Mr. Fioravanti reviewed CITIVA's request for incentives at the Warwick Tech Park, noted their projected deadline, and their request for a 150-day extension of their OCIDA benefits. Mr. Barravacchio explained CITIVA's request for extension noting the number of delays to the legal cannabis market. He noted that CITIVA is one of 10 registered organizations in the state facing regulatory hurdles including a three-year delayed commencement of retail adult-use sales and stated that the delays have had an impact on CITIVA's projected timeline and their ability to secure financing. Mr. Barravacchio also stated that CITIVA should have some clarity on adult-use regulations on or about July or August of 2023 and that at that point, it would be easier to secure funding.

Ms. Hughes clarified that the adoption of the final regulations after the second round of public comment would not need to be passed in an act of legislation, it would merely be adopted by the board in a similar meeting to confirm approval of the final regulations.

Counsel stated that she didn't see a downside to a short-term extension since extensions are not given that often. She stated that the OCIDA provides benefits based on information provided by the applicant which includes a projected timeline and stated that most projects do close within the timeframe indicated on their application. Counsel acknowledged for the record that any request should be conditioned upon the understanding that additional fees, legal and/or otherwise, incurred by the agency are the obligation of the applicant regardless of whether benefits are conferred.

After questions from the Board, Mr. Barravacchio confirmed that currently, only maintenance work being done around the facility and grounds as mandated by the town of Warwick.

Mr. Fioravanti read aloud CITIVA's application response in the affirmative as to whether the project would move forward without the OCIDA's incentives and asked Mr. Barravacchio to explain their response further. Mr. Barravacchio listed all the factors that underscored the need for and subsequent request to extend their OCIDA incentives.

**A MOTION TO EXTEND THE BENEFITS TO CITIVA FOR 150 DAYS TO INCLUDE ANY AND ALL ADDITIONAL FINANCIAL OBLIGATIONS INCURRED DURING THE EXTENSION WAS MADE BY ACTING CHAIR TAMBURRI, SECONDED BY MS. WALKSI, AND PASSED BY A ROLL CALL WITH 5 AYES.**

#### **VII. Minutes**

**A MOTION TO APPROVE THE MARCH 15, 2023, OCIDA BOARD OF DIRECTORS MEETING MINUTES AS PRESENTED WAS MADE BY MR. PALLADINO, SECONDED BY MR. GREENE, AND PASSED UNANIMOUSLY WITH 5 AYES.**

**A MOTION TO APPROVE THE APRIL 10, 2023, SPECIAL BOARD OF DIRECTORS MEETING MINUTES AS PRESENTED WAS MADE BY ACTING CHAIR TAMBURRI, SECONDED BY MS. WALSKI, AND PASSED UNANIMOUSLY WITH 5 AYES.**

#### **VIII. Committee Reports**

**Audit Committee:** Ms. Walski reviewed the Royal Wine waiver request of the Local Labor Law policy. After exhausting all local labor options, Royal Wine was unable to find a local steel erection firm with adequate experience on a steel building of this size. However, Royal Wine has committed to bringing in more local labor to work on the decking around the building to try and compensate and their waiver request was approved.

**Approval of March 2023 Financials:** Acting Chair Tamburri reiterated the recommendation by legal Counsel to have separate Finance Committee meetings for the OCFC and the OCIDA. He noted the discussion regarding CFO-for-Hire fees and the recommendation by Mr. Fioravanti to increase RBT's monthly rate from \$1,225 to \$2,000 due to their continued assistance with different projects which include the 2022 Audit and the changing needs of the OCIDA. He discussed the CDs that are coming due and the opportunity to take advantage of the increasing rates. He stated that recommendations on how to proceed will be made to the Board by the next full board meeting.

**CEO Report:** Mr. Fioravanti passed out a recent news article about the OCIDA Board and Staff's efforts over the past two years to reform the agency. He explained that this was an example of a story pitched by our marketing and communications consultant, Capacity Marketing. He noted his attendance of the annual IDA Academy along with Board member Walski and reminded the Board that they needed to renew their ABO training every three years. He discussed his scheduled attendance at upcoming conferences and events and is expecting feedback from the Board on an IDA "cheat sheet" he created. He stated that he presented to the Legislature and noted the time he has spent recently on advocacy due to the current attention the OCIDA has received.

**A MOTION TO APPROVE THE MARCH 2023 OCIDA FINANCIAL REPORT WAS MADE BY MS. WALSKI, SECONDED BY ACTING CHAIR TAMBURRI, AND PASSED UNANIMOUSLY WITH 5 AYES.**

## **Approval of March/April 2023 Payables**

**A MOTION TO APPROVE THE MARCH/APRIL 2023 PAYABLES AS RECOMMENDED BY THE FINANCE COMMITTEE WAS MADE BY ACTING CHAIR TAMBURRI, SECONDED BY MR. PALLADINO, AND PASSED UNANIMOUSLY WITH 5 AYES.**

Mr. Greene asked for an update on the office space and Mr. Fioravanti stated that the landlord of the 555 Hudson Valley location opted to move forward with another renter and that the best option for the OCIDA at this time was to remain at the 4 Crotty Lane location with a shorter-term lease and paying the same rate it would have for the 555 Hudson Valley location. Once he receives a lease for the 4 Crotty Lane location, he will bring it to the Board for review.

Acting Chair Tamburri reminded the Board that the Scannell/Amazon Final Resolution discussion was moved to the May 2023 Board Meeting.

Mr. Greene discussed the recommendations for the CDs and the Money Market made at the Finance Committee meeting. He reviewed the CDs that will come due in June and recommended that the CDs of \$250,000 be combined into a 6-month CD. He also recommended that the three CDs coming due by October 5, 2023, be rolled into a three-month CD and take advantage of the rates. Action to be taken at the next Board meeting.

## **IX. Adjournment**

**MOTION TO ADJOURN THE MEETING WAS MADE BY ACTING CHAIR TAMBURRI, SECONDED BY MR. PALLADINO, AND PASSED UNANIMOUSLY WITH 5 AYES.**

**THE MEETING CLOSED AT 6:40 PM**

**Orange County Industrial Development Agency**  
**Budget vs. Actuals: FY\_2023 - FY23 P&L**  
 April, 2023

	Apr 2023			Total		
	Actual	Budget	over Budget	Actual	Budget	over Budget
<b>Income</b>						
40000 Application Fee		2,500.00	-2,500.00	0.00	10,000.00	-10,000.00
40300 Closing Fees		56,375.00	-56,375.00	535,000.00	225,500.00	309,500.00
41000 Local Labor Auditing Fees Income (pass-thru)		7,500.00	-7,500.00	0.00	30,000.00	-30,000.00
42000 Other IDA Fees		833.00	-833.00	0.00	3,332.00	-3,332.00
44000 Subtenant Rents	1,795.00	1,795.00	0.00	7,180.00	7,180.00	0.00
49000 Interest Earnings	33,459.48	4,375.00	29,084.48	40,006.11	17,500.00	22,506.11
<b>Total Income</b>	<b>\$ 35,254.48</b>	<b>\$ 73,378.00</b>	<b>-\$ 38,123.52</b>	<b>\$ 582,186.11</b>	<b>\$ 293,512.00</b>	<b>\$ 288,674.11</b>
<b>Gross Profit</b>	<b>\$ 35,254.48</b>	<b>\$ 73,378.00</b>	<b>-\$ 38,123.52</b>	<b>\$ 582,186.11</b>	<b>\$ 293,512.00</b>	<b>\$ 288,674.11</b>
<b>Expenses</b>						
60000 Administrative Costs			0.00	0.00	0.00	0.00
60002 Bank Service Charges	94.10		94.10	213.48	0.00	213.48
60003 CFO/Bookkeeping Services		1,700.00	-1,700.00	0.00	6,800.00	-6,800.00
60004 Fiscal Audit		2,917.00	-2,917.00	0.00	11,668.00	-11,668.00
60005 Insurance	658.50	2,583.00	-1,924.50	3,618.56	10,332.00	-6,713.44
60006 Office Supplies and Postage	1,448.80	867.00	581.80	2,682.79	3,468.00	-785.21
60007 Professional Fees	10,000.00	300.00	9,700.00	10,498.00	1,200.00	9,298.00
60008 Travel, Lodging, Meals	744.01	333.00	411.01	1,545.50	1,332.00	213.50
<b>Total 60000 Administrative Costs</b>	<b>\$ 12,945.41</b>	<b>\$ 8,700.00</b>	<b>\$ 4,245.41</b>	<b>\$ 18,558.33</b>	<b>\$ 34,800.00</b>	<b>-\$ 16,241.67</b>
60200 Agency Support Expenses			0.00	0.00	0.00	0.00
60201 IT Support & Audio/Visual	4,110.90	4,583.00	-472.10	12,261.36	18,332.00	-6,070.64
60202 Marketing & PR	4,189.56	6,992.00	-2,802.44	18,118.43	27,968.00	-9,849.57
60203 Memberships and Events	300.00	500.00	-200.00	2,630.00	2,000.00	630.00
60204 Training and Education		375.00	-375.00	0.00	1,500.00	-1,500.00
<b>Total 60200 Agency Support Expenses</b>	<b>\$ 8,600.46</b>	<b>\$ 12,450.00</b>	<b>-\$ 3,849.54</b>	<b>\$ 33,009.79</b>	<b>\$ 49,800.00</b>	<b>-\$ 16,790.21</b>
60400 Projects/Programs			0.00	0.00	0.00	0.00
60402 Cost-Benefit Analyses		417.00	-417.00	0.00	1,668.00	-1,668.00
60404 Legal Counsel	3,850.00	4,583.00	-733.00	16,042.25	18,332.00	-2,289.75
60405 Legal, Pass Thru		1,250.00	-1,250.00	0.00	5,000.00	-5,000.00
60406 Local Labor Auditing Fees Expense (pass-thru)	1,475.00	4,000.00	-2,525.00	4,275.00	16,000.00	-11,725.00
60408 Shovel Ready Program	10,000.00	18,750.00	-8,750.00	57,500.00	75,000.00	-17,500.00
<b>Total 60400 Projects/Programs</b>	<b>\$ 15,325.00</b>	<b>\$ 29,000.00</b>	<b>-\$ 13,675.00</b>	<b>\$ 77,817.25</b>	<b>\$ 116,000.00</b>	<b>-\$ 38,182.75</b>
61000 Payroll Expenses			0.00	0.00	0.00	0.00
61001 Employee Benefits	2,317.25	3,048.00	-730.75	9,921.86	12,192.00	-2,270.14
61002 Payroll Taxes & Fees (Staff Line)	2,010.82	2,127.00	-116.18	9,943.74	8,508.00	1,435.74
61003 Salaries	19,927.80	20,457.00	-529.20	84,843.29	81,828.00	3,015.29
<b>Total 61000 Payroll Expenses</b>	<b>\$ 24,255.87</b>	<b>\$ 25,632.00</b>	<b>-\$ 1,376.13</b>	<b>\$ 104,708.89</b>	<b>\$ 102,528.00</b>	<b>\$ 2,180.89</b>
62000 Building Expenses			0.00	0.00	0.00	0.00
62002 Building Rent	5,083.00	5,738.00	-655.00	25,692.75	22,952.00	2,740.75
62003 Building Utilities	3,630.05	350.00	3,280.05	6,164.75	1,400.00	4,764.75
62006 Internet and Telephones	761.28	560.00	201.28	1,731.41	2,240.00	-508.59
62007 Maintenance	996.25	1,287.00	-290.75	4,498.93	5,148.00	-649.07
62008 Repairs/Renovations		167.00	-167.00	0.00	668.00	-668.00
<b>Total 62000 Building Expenses</b>	<b>\$ 10,470.58</b>	<b>\$ 8,102.00</b>	<b>\$ 2,368.58</b>	<b>\$ 38,087.84</b>	<b>\$ 32,408.00</b>	<b>\$ 5,679.84</b>
<b>Total Expenses</b>	<b>\$ 71,597.32</b>	<b>\$ 83,884.00</b>	<b>-\$ 12,286.68</b>	<b>\$ 272,182.10</b>	<b>\$ 335,536.00</b>	<b>-\$ 63,353.90</b>
<b>Net Operating Income</b>	<b>-\$ 36,342.84</b>	<b>-\$ 10,506.00</b>	<b>-\$ 25,836.84</b>	<b>\$ 310,004.01</b>	<b>-\$ 42,024.00</b>	<b>\$ 352,028.01</b>
<b>Net Income</b>	<b>-\$ 36,342.84</b>	<b>-\$ 10,506.00</b>	<b>-\$ 25,836.84</b>	<b>\$ 310,004.01</b>	<b>-\$ 42,024.00</b>	<b>\$ 352,028.01</b>



**Orange County Industrial Development Agency**  
 Banks Accounts/Certificates of Deposit/Money Markets Accounts  
 As of April 30, 2023

Listed in order of maturity date.

Purchase Date	Maturity Date	# of Months	Bank	Bank Balance	Principal	Interest Rate	Interest Earned MTD
--	--	--	--			--	
3/28/23	6/28/23	3 months	TD Bank	\$	3,031,875	4.90%	4.90%
11/18/21	5/18/23	6 months	TD Bank	\$	3,000,000	4.45%	4.45%
11/18/22	5/18/23	6 months	Orange Bank & Trust	\$	250,721	0.20%	0.20%
9/18/22	5/18/23	9 months	Orange Bank & Trust	\$	250,783	0.25%	0.25%
3/31/22	3/31/23	12 months	Connect One	\$	-	0.25%	0.25%
4/4/22	10/4/23	18 months	Walkill former Empire	\$	251,608	0.60%	0.60%
6/22/22	5/22/24	23 months	Connect One	\$	400,000	1.90%	1.90%
7/20/22	7/20/24	24 months	Walkill Valley Federal Savings & Loan	\$	405,707	2.00%	2.00%
7/14/22	7/13/23	12 months	First Federal Savings of Middletown	\$	403,522	1.26%	1.26%
9/22/22	6/22/23	9 months	Lakeland Bank	\$	250,467	2.00%	2.00%

Bank	Account Type	Amount	% of total
Chase Bank	Checking Account - IDA Ops	\$ 1,483,319	15%
Orange Bank & Trust	Checking Account - Accelerator Ops	\$ -	0%
M&T	Bank Account	\$ -	0%
Orange Bank & Trust	Checking Account - Trust Escrow	\$ 116,371	1%
Total CDs & Treasuries	Certificates of Deposit & Treasuries	\$ 8,244,684	84%
			0%
		<u>\$ 9,844,373</u>	<u>100%</u>
			\$ -

**OCIDA Vendor Payment Approval**  
**Recurring Bldg Services**  
**May 17, 2023**

Approv ID                      May 10 2023  
Category                        Recurring Bldg Services  
Amt                                Y

Vendor	Invoice	Purpose/Description	Location	Service Date(s)	Sum of Amount
Complete Document Solutions	INS78243	B/W & Color Copies	4 Crotty Ln	4/2/23-5/1/23	63.22
<b>Complete Document Solutions Total</b>					<b>63.22</b>
Xerox Financial Service	3927994	Copier Lease payment, Protection	4 Crotty Ln	4/15/23-5/14/23	277.97
<b>Xerox Financial Service Total</b>					<b>277.97</b>
First Columbia 4-LA, LLC	waiting for inv	Projected Rent and CAM (June 2023)	4 Crotty Ln	June 2023	5,083.00
	100-20221231	CAM Reconciliation	4 Crotty Ln	Year 2022	361.61
<b>First Columbia 4-LA, LLC Total</b>					<b>5,444.61</b>
ALTEVA OF WARWICK	1014804	Internet	Warwick	April 2023	60.81
<b>ALTEVA OF WARWICK Total</b>					<b>60.81</b>
88 Studio, LLC	(blank)	Website, Google, Go Daddy, Meeting Support	4 Crotty Ln	4/1/23-4/30/23	2,500.00
<b>88 Studio, LLC Total</b>					<b>2,500.00</b>
MidHudson News.com	7518	Banner Advertising: April 3,10,17,24	4 Crotty Ln	April 2023	1,000.00
<b>MidHudson News.com Total</b>					<b>1,000.00</b>
KR Cleaning	--	Cleaning	4 Crotty Ln	May 2022	650.00
<b>KR Cleaning Total</b>					<b>650.00</b>
Crystal Rock	21066678 020323	Water	4 Crotty Ln	April 2023	12.62
<b>Crystal Rock Total</b>					<b>12.62</b>
Town of Warwick Water & Sewer	46-1-39.22*00	Water & Sewer	Warwick	1/1/23 - 3/31/23	580.71
<b>Town of Warwick Water &amp; Sewer Total</b>					<b>580.71</b>
ITC	7371	Access Point Billing for one month	4 Crotty Ln	April 2023	148.80
<b>ITC Total</b>					<b>148.80</b>
Charter Communication(TIME WARNER)	20-899-0015224	4 Crotty Lane	4 Crotty Ln	2/28/23 - 4/27/23	437.82
<b>Charter Communication(TIME WARNER) Total</b>					<b>437.82</b>
Cardmember Service (OB&T Visa)	53527392	QuickBooks Online (3 Users @ 91.91 ea)	4 Crotty Ln	3/13/23 - 4/07/23	275.73
		Interest	4 Crotty Ln	3/13/23 - 4/07/23	61.89
		Go Daddy	4 Crotty Ln	3/13/23 - 4/07/23	1,352.57
<b>Cardmember Service (OB&amp;T Visa) Total</b>					<b>1,690.19</b>
Credit Card Payment Process	3074	Dropbox	4 Crotty Ln	March 2023	115.99
		Stamps.com	4 Crotty Ln	3/19/2023-04/09/23	19.45
		Google (the-accelerator.com)	4 Crotty Ln	03/31/2022	38.93
		NYS EDC	4 Crotty Ln	March 2023	250.00
		Fed Ex Envelope Deliveries	4 Crotty Ln	March 2023	79.73
		O&R Building Utilities, Warwick	4 Crotty Ln	March 2023	490.57
		Zoom: \$40 monthly & 749.50 Annual 4/2023-4/2024	4 Crotty Ln	3/2023 - 4/2023	789.50
		Google (ocnyida.com )	4 Crotty Ln	03/31/2023	230.31
		Chamber of Commerce State of the County Address	4 Crotty Ln	April 2023	25.00
		Travel, Lodging & Meals (Bill's trip to Cooperstown, Royal Wine Meeting, NYS EDC	4 Crotty Ln	March & April 2023	1,014.61

		Office Supplies (Orange Placer)	4 Crotty Ln	March 2023	115.00
		Pattern for Progress	4 Crotty Ln	April 2023	40.00
<b>Credit Card Payment Processing (M&amp;T Bank Visa) Total</b>					<b>3,209.09</b>
EA Workforce / Staffline	-	IDA Staff - Gross Wages	4 Crotty Ln	April 2023	24,255.87
<b>EA Workforce / Staffline Total</b>					<b>24,255.87</b>
Zultys, Inc.	316724	Office Phones	4 Crotty Ln	5/1/23 - 5/31/23	214.01
<b>Zultys, Inc. Total</b>					<b>214.01</b>
Ehrlich Pest Control	2523576	Rodent Control Maintenance	Warwick	4/28/2023 & 5/28/23	130.00
<b>Ehrlich Pest Control Total</b>					<b>130.00</b>
Gatehouse Media NY Holding	5367389	Scannell Properties Public Hearing Legal Notice	4 Crotty Ln	2/19/23	64.56
<b>Gatehouse Media NY Holdings. Inc. Total</b>					<b>64.56</b>
Fellenzer Engineering, LLP	311195	Royal Wine Labor Monitor	4 Crotty Ln	Through 4/12/23	7,467.00
<b>Fellenzer Engineering, LLP Total</b>					<b>7,467.00</b>
<b>Grand Total</b>					<b>48,207.28</b>

**OCIDA Vendor Payment Approval**  
**Monthly Contracts**  
**May 17, 2023**

Approv ID	May 10 2023
Category	Monthly Contracts
Amt	Y

Vendor	Invoice	Purpose/Description	Location	Service Date(s)	Sum of Amount
Loewke Brill Consulting	16-011-079	Site Visits & Reporting	4 Crotty Ln	April 2023	2,840.00
<b>Loewke Brill Consulting Total</b>					<b>2,840.00</b>
Bousquet Holstein PLLC.	250881&250853	General Counsel Inv#250063 = \$2823.50	4 Crotty Ln	3/1/23 - 3/31/23	9,176.34
<b>Bousquet Holstein PLLC. Total</b>					<b>9,176.34</b>
RBT CPAs	230546	Monthly Retainer / Bookkeeper /Quickbooks,	4 Crotty Ln	January, February, March, April 2023	8,000.00
<b>RBT CPAs Total</b>					<b>8,000.00</b>
LAN Associates	28542,28543,28544	Labor Audit - West Warwick 1,2,3	4 Crotty Ln	2/27/23 - 3/21/23	2,095.81
<b>LAN Associates Total</b>					<b>2,095.81</b>
Delaware Engineering, DPC	22-2593-4	Shovel Ready Program	4 Crotty Ln	March 2023	25,000.00
<b>Delaware Engineering, DPC Total</b>					<b>25,000.00</b>
Fellenzer Engineering, LLP	311195	Royal Wine Labor Monitor	4 Crotty Ln	Through 4/12/23	7,467.00
<b>Fellenzer Engineering, LLP Total</b>					<b>7,467.00</b>
<b>Grand Total</b>					<b>54,579.15</b>

## NOTICE POLICY

### STATEMENT OF PURPOSE:

The Orange County Industrial Development Agency (the “*Agency*”) has adopted this Notice Policy (the “*Policy*”) in accordance with Section 859-a(1)(a), 858(15) and 874(4)(b) of the New York State General Municipal Law to establish a policy for providing certain notices to local affected taxing jurisdictions. This Policy shall be consistent with and in compliance with the provisions of Chapter 1030 of Laws of 1969 of New York, constituting Title 1 of Article 18-A of the General Municipal Law, Chapter 24 of the Consolidated Laws of New York, as amended (the “*Enabling Act*”) and Chapter 641 of the Laws of 1979 of the State of New York, as amended from time to time (said Chapter and the Enabling Act being hereinafter collectively referred to as the “*Act*”), and any other applicable law.

**NOTICE OF BENEFITS AND DEVIATIONS:** The Agency shall deliver a copy of the resolution adopted pursuant to subdivision one of Section 859-a (1) and/or any notice of deviation from the Agency’s Uniform Tax Exemption Policy required by Section 874(4)(b), by electronic correspondence with a read receipt, to the chief executive officer of each affected local taxing jurisdiction. If the affected local taxing jurisdiction is a school district, the Agency shall deliver a copy of such resolution to the district clerk and the district superintendent of each affected school district in accordance with the process set forth herein. If the Agency does not receive a returned read receipt within ten business days, the Agency shall follow up by sending the applicable documents by certified mail, return receipt requested.

**NOTICE OF PILOT EXPIRATION.** The Agency shall maintain a list of all payment in lieu of tax agreements and their expiration dates and notify each affected local taxing jurisdiction within two (2) years of the stated expiration of each such agreement or immediately upon an earlier termination. Any such notice shall be provided by electronic correspondence with a delivery receipt.

The Agency may establish such other procedures as may be necessary to effectuate the purpose and goals of this Policy and the Act.

Adopted: April 19, 2023, Effective January 1, 2023 (for all 859-a and 874(4)(b) resolution notices) and February 1, 2023 (for PILOT expiration notices).