

**ORANGE COUNTY  
INDUSTRIAL DEVELOPMENT AGENCY**

**County Government Center  
255 Main Street  
Goshen, New York 10924  
Phone: 845-291-2700 Fax: 845-291-2724**

Robert Armistead, Chairman  
Mary Ellen Rogulski, Vice Chairman  
Stephen Brescia, Secretary  
John Steinberg, Jr., Assistant Secretary  
Henry VanLeeuwen  
Robert J. Schreiber, Sr.  
Russell O. Vernon

James O'Donnell, Executive Director  
Joel Kleiman, Chief Financial Officer  
Kevin Dowd, Attorney  
Laurie Villasuso, Administrative Assistant

## **Agenda**

PLEASE TAKE NOTICE, The Orange County Industrial Development Agency will hold a regularly scheduled meeting on September 19, 2012 at 2:00 p.m. in the Newburgh Armory Unity Center, 321 South William St., Newburgh, New York, to consider and/or act upon the following:

### Order of Business

- **Roll Call**
- **Approval of the minutes from August 15 meeting**
- **Financial Reports and/or Requests for Payments**
- **New and Unfinished Business**
  - Chairman's Report
  - Executive Director Report
  - OCBA Report
  - Discussions
    - Mt. Saint Mary College – Grant Request
    - Orange County Triathlon
- **Resolutions**
- **Such other and further business as may be presented**
- **Public Comments**
- **Adjournment**

Dated: September 13, 2012

Stephen Brescia, Secretary

By: James O'Donnell, Executive Director

ORANGE COUNTY INDUSTRIAL DEVELOPMENT AGENCY

MINUTES

August 15, 2012

A regular meeting of the Orange County Industrial Development Agency was convened in public session on August 15, 2012 at 2:00 P.M. at the Orange County Business Accelerator, in New Windsor, New York.

The meeting was called to order by the Chairwoman, Mary Ellen Rogulski, and upon roll being called, the following were:

PRESENT: Mary Ellen Rogulski, Stephen Brescia, Henry VanLeeuwen, Robert Schreibeis, Russell Vernon

ABSENT: Robert Armistead, John Steinberg

ALSO PRESENT: James O'Donnell – Executive Director  
Kevin Dowd – Attorney  
Laurie Villasuso – Administrative Assistant  
James Petro – Town of New Windsor  
Russell Gaenzle – Harris Beach, PLLC  
Peter Gregory – Orange County Business Accelerator  
Peter Malone – Orange County Business Accelerator  
Alan Seidman – Orange County Partnership  
Steve Knob – Employment and Training  
Rudi Hilken – Merete Medical  
Jessica DiNapoli – Times Herald Record  
Richard Rosen – Columbia Development  
Gaynor Rosenstein – Crystal Run Healthcare  
Brandon Stabler – Columbia Development

Chairwoman Rogulski calls the meeting for the Orange County IDA, August 15, 2012 (Pledge of Allegiance is recited). Board consists of five members. There is a quorum.

Chairwoman Rogulski introduces Mr. Vernon, the newest IDA board member, and Mr. Dowd, the IDA's new attorney.

Review of the prior July 18, 2012 meeting minutes. Motion made by Schreibeis, seconded by VanLeeuwen to approve the minutes as presented. Motion carries with four ayes and one abstention.

Roll Call taken.

**Financial Reports and/or Requests for Payment**

Mr. Kleiman asks the members to refer to the income and summary expense report. Mr. Kleiman informs the Board that, for the year, \$2.2M has been collected and \$686K expensed, and the IDA is "to the good for" \$1.6M. He calls attention to checks in the amount of \$1.4M this month, which have come from IBM. He reminds the Board that last year the IDA received a check from IBM, only to have IBM claim that the amount was a mistake. At that point, the IDA engaged an audit firm – Judelson, Giordano and Siegel – to audit the payment and the backing to those payments. This year, however, the IDA received a check larger than last year's. Copy of the payment was forwarded to the auditing form.

Mr. Kleiman also calls attention to the Schedule of Bank Accounts. He notes that the checking account balance is high and that the IDA will open a CD or Money Market with the surplus funds. He adds that we are soliciting rate bids from the 9 banks with which the IDA deals. Once the best rate is received, \$1.4M will be moved out of the checking account.

Mr. Vernon asks if we are required to use only CD and Money Market accounts; Mr. Kleiman advises him that the IDA is quite restricted in the type of accounts it can use. The state is concerned with safety over return, and the bank is concerned with collateralization.

Mr. Kleiman then goes on to address the 2013 budget, the draft of which will be reviewed at the Audit Committee meeting prior to the regular IDA meeting on September 19<sup>th</sup>. After their review, the 2013 Budget will be presented at the regular meeting. A budget for the OCFC must be reviewed as well, a draft of which has been prepared by Mr. Kleiman.

Mr. Petro comments that by law, CDs must go to the highest rate; there is no reason to assemble the audit committee to open an IDA CD.

Motion made by Brescia, seconded by Schreibeis, that the Board accepts the financial report and authorization of payments and vouchers for August 2012. Open for discussion. Affirmative votes of all members present resulted in motion carried.

### **Chairman's Report**

Chairwoman Rogulski welcomes the new IDA Board Member, Mr. Vernon, and new IDA Attorney, Mr. Dowd, on behalf of Chairman Armistead. In addition, she highlights an article in the paper about the benefits of the IDA.

### **Executive Director Report**

Last month, Mr. O'Donnell met with Mike Oates of HVEDC and Larry Gottlieb who runs Westchester County's Economic Development. With the Hudson Valley Food and Beverage Alliance, they are trying to organize a bus tour from some of the major food industries in Westchester County, to come here and tour some of Orange County's farms, including Pine Island and Continental Organics. He requests authorization to pay for the bus, up to \$1200, once the tour is organized.

Motion made by VanLeeuwen, seconded by Vernon, to authorize Mr. O'Donnell to pay up to \$1,200 the Hudson Valley Food and Beverage Alliance bus tour transportation.

Mr. O'Donnell turns over the floor to Mr. Vernon to give an update on Newburgh Armory.

Mr. Vernon has visited the armory often over the last month, and he reports that OCCC and MSMC have donated a hundred or so computers and desks, which has facilitated adult education classes at the Armory, including English as a Second Language training. Athletic programs continue, and in order to participate in athletics, the kids have to participate in tutoring. Several entities donated clothing, but the Armory has created a voucher system for the clothing: someone who needs the donated clothing earns a voucher for hours worked in the Armory or the community, and that voucher is exchanged for clothes. A library program has begun in the Armory. The library will be fully outfitted within 30 days, and the indoor soccer facility will be completed in 90 days. The impact to the community, he notes, has been incredible. Already, a diner that has been closed for years is reopening, and doctors' offices near the Armory are opening.

Mr. O'Donnell adds that the youth director for Orange County was able to get \$1,500 for books for the Armory's library program, and the Armory library has 100 Newburgh children as members. Mr. O'Donnell also advises the Board that he and Chairman Armistead toured the Armory about 10 days ago. He also suggests having the next meeting at the Armory; the meeting will start at 2:00, but there will be a tour offered at 1:00.

Motion made by Brescia, seconded by VanLeeuwen to hold next month's meeting at the Armory.

Mr. O'Donnell adds that he'll be meeting with CPV and former Chairman Petro next week.

### **OCBA Report**

Mr. Gregory distributes the Orange County Business Accelerator Newsletter.

Mr. Gregory notes that many clients are making valuable connections with each other. He also advises the room that Willy Gilly Productions, an Accelerator client, held a large red carpet premier of one of their films which was covered in the local paper. 4E Productions' Letters To Daddy program is going to be at Bethel Woods August 30<sup>th</sup>. Their appearance there may help facilitate getting the program into even more schools. He also informs the Board that the Micro Loan committee met before the meeting and they have, with the efforts of Chairwoman Rogulski, been able to streamline more of their lending process. On a related note, Community Capital Resources has been at the Accelerator at least once a week, every week.

He adds a note that the first graduate associate client, OC Snowboards, has moved into a great location and is doing very well, employing 15 – 20 people at a time.

In Continental Organics news, Cornell has moved their short form class in hydro/aquaponics to Continental Organics' location in New Windsor. They were able to take the Cornell experience from a lab environment into practice.

FutrFab has been moving along, and FrugalDoo has attracted a major west coast partner, and have increased their presence in the local hotels to get people to join in the FrugalDoo system right away.

Mr. Gregory then introduces Mr. Hilken from Merete Medical. Mr. Hilken shows the Board members an example of the type of supplies his company sends to doctors; included in the kit are sterilized medical implants, tools and parts for knee replacements. He notes that the bill he would send to a doctor for the knee replacement would be \$15-25K, while the operation itself probably approaches \$100K. He explains the logistics of the operation. He adds that he will need to hire individuals who are able to train the doctors with the equipment inside the operating rooms, and will also be hiring an office staffer later this year. He also notes that this location is ideal for him as he needs to use FedEx and UPS to get the kits to the doctors overnight. When he mentions that the kits themselves come in from Germany, Mr. O'Donnell suggests that Mr. Hilken contact him for possible FTZ benefits.

With regard to the marketing plan from the last meeting, Mr. Gregory has met with Mr. Burpoe to put together an RFP for the marketing campaign.

Chairwoman Rogulski asks if Mr. Gregory would like to speak to the OCBA Budget, and he advises that he's tracking expenses and everything seems to be on track.

Mr. Malone adds that he's been putting together a mailing list to target specific categories and finding leads. He advises that he's been working with Focus Media to prepare brochures and postcards; the goal is to send out the information and have accountants, financial planners and such send leads to the Accelerator.

Next month, Mr. Malone is scheduled to present at the NYS Association of Realtors, and he is preparing an incentive program for those realtors for bringing in either an associate or resident client.

### **OCP Report**

Mr. Seidman offers a report for OCP.

\*Project Green: Distribution company looking for 50-60 acre site for a 500 square foot facility. If completed the project will employ 375-400 people.

\*Project Lighthouse: Stores pre-cast concrete material, and needs 40 acres

\*Project Blue: Looking to build 800K square foot facility, including 50K square foot of office space, and would employ approximately 1,000 people with multiple shifts, and would like to be in the building by the 3<sup>rd</sup> quarter of 2013; they have had extensive interest in the Hudson Valley Crossings site.

\*Project Pure: Working with HVEDC for this data center project. The client is interested in site in Orange, Rockland, Westchester or Dutchess Counties; they must be within 70 miles of Manhattan in NY State.

\*Project Heat: a company relocating their manufacturing facility. They manufacture heating equipment for industrial and commercial buildings; they are looking to move here with 20 employees, and would like to purchase an existing building from 20-60K square feet with one or two dock doors.

Mr. Seidman informs the Board that, August 2012 over August 2011, there have been 20% more leads, and he credits this increase to the WSJ ad. Tracking the progress through their dedicated phone line, he also announces that it has led to 10% more site visits. He notes that he and the OCP Board will be asking Ms. Halahan to repeat that ad.

### **Update from Steve Knob – Employment and Training**

Mr. Knob, director of the Orange County Employment and Training Administration, is here to discuss the activity they have with the local employers. Mr. Knob and his team primarily run the Orange County Works career centers, and co-locate with the NYS Labor Department, and assist unemployed individuals with training to get them back into the work force. The main service they offer for employers, he adds, is their recruitment service out of the One Stop Career Centers, with the hopes of finding good applicants for employers. In addition, there is an on-the-job training program, in which they will pay fifty cents on the dollar to employers of 250 or more; seventy five cents on the dollar to employers of 249-150, and for companies with under 150 employees, they can pay up to 90% of the wages of an eligible employee.

In addition, NYS has just received a federal NEG grant: \$6.5M in OGT funding is available, which, if received by E&T, will be distributed to local employers.

Currently, E&T is working with President Container, helping them with applicants from a job fair in July. They were looking for 30-35 folks for the second and third shifts. E&T helped them with screening, and President Container was able to find enough people to fill the shifts. The wages are anywhere between \$12 and \$16 an hour. For 11 of the 33 people hired, E&T was able to secure On-The-Job training contracts.

They are also working with Webster Trucking, who has openings in Newburgh and Chester. They primarily work with C&S Wholesalers, and they have a need for up to forty CDL drivers. In a search of their data base, there are roughly 96 people in Orange County who meet their qualifications. They'll widen their search to provide more options by the time their job fair comes around.

Lastly, they have been working with Future Home Technologies. They make pre-fab houses in Port Jervis, and they have a new management team who has recently reached out to E&T. With the economy getting better, they have more orders for homes, and they're looking for about 30 employees with construction backgrounds, who will make between \$10-15 per hour.

### **OCBA Lease Renewal Letter**

Mr. Dowd explains that the lease for the Accelerator is up for renewal. The lease says it has two one-year automatic lease renewals, on 365 day notice. We are into the first year and of that notice and he notes that it should be memorialized in a letter; in addition, on October 19<sup>th</sup>, the Accelerator will be into its second one-year renewal, and we must give notice of our intention. He requests a motion to allow renewal of the lease.

Motion made by Brescia, seconded by VanLeeuwen to send letter indicating the intention of the IDA to renew the lease on the Orange County Business Accelerator. Motion carries with all in favor.

### **CRH realty VI – Final Resolution**

Mr. O'Donnell advises that the public hearing was held, and the transcription of the hearing has been included in the packets.

Mr. Dowd reads the Final Resolution aloud. Motion made by Vernon, seconded by Schreibeis. Open for discussion. Affirmative votes of all members present resulted in motion carried

### **CRH Realty III – Initial Resolution**

Mr. Rosen from Columbia Development, on behalf of Crystal Run, introduces the project. The project is located in the Village of Monroe on Route 17M, an area which was identified years ago as a potential growth area for Crystal Run Healthcare. The facility will offer services similar to the Rykowski Lane project's services, with the only difference being that there will not be an ambulatory surgery center; this facility will offer all outpatient services. Crystal Run Healthcare is one of the largest private employers in Orange County; this project, over a few years, will result in over 450 new jobs to the area. The project is well over \$50M in total. They would like to start construction in spring of 2013, and have been working very closely with the Village of Monroe.

CRH Realty III is seeking Sales Tax Exemption, Mortgage Recording Exemption and a 10 year PILOT agreement – the same PILOT requested for CRH Realty VI on Rykowski Lane.

He adds that he believes this project is a perfect fit for the IDA due to the number of jobs and average salary of those employed. Ms. Rosenstein adds that 70 physicians will be added to the area, in addition to all other FTEs.

Mr. Dowd reads Resolution Accepting the Application of CRH Realty III, LLC aloud. Motion made by Brescia, seconded by VanLeeuwen. Open for discussion. Affirmative votes of all members present resulted in motion carried.

### **Such other and further business**

Mr. Brescia asks for clarification of a recent THR article, which he believed inferred that Orange County gives the IDA \$200K per year, where the IDA actually gives the OCP \$200K. Mr. Petro advises him that the article did read correctly, and indicated the IDA gives the OCP \$200K.

Mr. Petro notes that he will meet with MSMC in the coming week, and MSMC will come to the IDA with a request. Mr. O'Donnell adds the request will likely be regarding the business school; he also notes that MSMC was chosen as a priority project by Orange County for the Mid-Hudson Regional Economic Development Council.

Chairwoman Rogulski reminds the room that September's meeting will be held at the Armory.

With no further business, meeting called for adjournment by Chairwoman Rogulski; motion made by Mr. VanLeeuwen, seconded by Brescia, the time being 3:10p.m.

**Orange County Business Accelerator  
Profit & Loss YTD Comparison  
August 2012**

	<u>Aug 12</u>	<u>Jan - Aug 12</u>	<u>Budget 2012</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
IDA Deposit	170,500.00	511,500.00	
NYS Refund	0.00	8.57	
Rent-Clients	9,360.10	61,109.69	93,000.00
Rent-HVEDC	3,330.13	26,148.75	40,000.00
Seminar/Sponsor	0.00	305.00	2,000.00
Utility Reimbursement	222.56	1,995.37	5,000.00
<b>Total Income</b>	<b>183,412.79</b>	<b>601,067.38</b>	<b>140,000.00</b>
<b>Expense</b>			
Admin. Assistant	5,093.85	27,016.95	38,000.00
Automobile Expense	51.55	2,765.13	10,000.00
Benefits	2,481.69	21,124.14	38,000.00
Building Insurance	0.00	3,080.67	5,000.00
Building Rent	14,240.62	113,924.96	172,000.00
Building Utilites	1,444.55	10,871.28	20,000.00
Common Area Maintenance	3,239.42	27,344.06	30,000.00
Contingency	0.00	0.00	5,000.00
Director Salary	9,196.15	67,214.41	92,000.00
Dues and Subscriptions	0.00	2,030.21	2,500.00
Enterprise Development Director	4,939.27	23,689.30	36,800.00
** IDA Admin Asst	4,362.85	25,997.75	38,625.00
Info Technology	1,310.45	13,104.87	15,000.00
Marketing/PR & Web	886.00	42,031.71	100,000.00
Office Cleaning	250.00	2,000.00	3,000.00
Office Supplies & Postage	688.64	6,115.11	9,000.00
<b>Payroll Taxes &amp; Fees</b>			
FICA / Med	342.07	2,091.95	
FICA / SS	1,462.70	8,366.26	
FUTA	51.02	853.32	
Staff-Line Fee	437.85	2,549.97	
SUTA	95.69	654.67	
Workers Comp	165.13	1,009.97	
Payroll Taxes & Fees - Other	0.00	1,362.97	
<b>Total Payroll Taxes &amp; Fees</b>	<b>2,554.46</b>	<b>16,889.11</b>	<b>20,000.00</b>
Professional Fees	1,050.00	1,970.00	
Reconciliation Discrepancies	-0.40	0.00	
* Revenue Reimbursement to IDA	33,062.12	101,658.91	
Travel, Lodging, Meals	0.00	3,528.17	10,000.00
<b>Total Expense</b>	<b>84,851.22</b>	<b>512,356.74</b>	<b>234,925.00</b>
<b>Net Ordinary Income</b>	<b>98,561.57</b>	<b>88,710.64</b>	
<b>Other Income/Expense</b>			
<b>Other Income</b>			
Interest income	14.19	114.26	
Refunds	0.00	11.52	
<b>Total Other Income</b>	<b>14.19</b>	<b>125.78</b>	
<b>Net Other Income</b>	<b>14.19</b>	<b>125.78</b>	
<b>Net Income</b>	<b>98,575.76</b>	<b>88,836.42</b>	
<b>* Off Budget</b>			
** IDA Admin Assistant Salary			38,625.00
Benefits, Payroll Taxes			9,500.00
<b>Total</b>			<b>48,125.00</b>

# Orange County IDA

## Received August-September 2012

CRH Realty III, LLC	5,000.00
Orange County Business Accelerator (2nd Quarter)	33,062.12
<b>Total</b>	<b>38,062.12</b>

## Vouchers & Payments September 2012

Harris Beach (Pass Thru - CRH Realty III)	2,500.00
Hudson Valley Film Commission	2,500.00
Philip A. Crotty (Month of July)	7,659.00
Philip A. Crotty (Month of August)	2,775.00
General Paper Control Corp (Final Bill)	25.95
Kevin T. Dowd Esq (July 19-Aug 15)	5,429.75
Kevin T. Dowd Esq (Aug 16-Sept 13)	5,670.25
<b>Total</b>	<b>26,559.95</b>



**Crystal Run Healthcare LLP**

300 Crystal Run Road  
Middletown, NY 10941

**TD BANK**

Route 211  
Middletown, NY 10940

55-150/212

**86591**

Aug 6, 2012

PAY TO THE ORDER OF ORANGE COUNTY INDUSTRIAL DEVELOPMENT

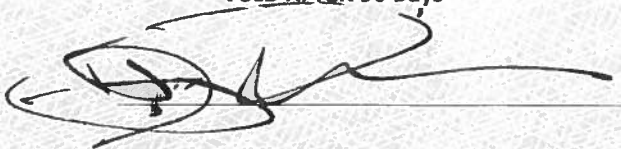
\$

\$5,000.00

Five Thousand Dollars and 00 Cents

DOLLARS

VOID AFTER 90 Days



ORANGE COUNTY INDUSTRIAL DEVELOPMENT  
ORANGE COUNTY GOVERNMENT CENTER  
255 MAIN STREET  
GOSHEN, NY 10924

Memo:

⑈86591⑈ ⑆026013673⑆ 4252193580⑈

Security features. Details on back.

ORANGE COUNTY IDA  
BUSINESS ACCELERATOR  
4 LONDON AVENUE STE. 100  
NEW WINDSOR, NEW YORK 12553

1949

DATE July 18, 2012 50-247-219

PAY  
TO THE  
ORDER OF OCIDA

Thirty three thousand sixty two dollars + 12/100 \$ 33062.12  
DOLLARS

orange county  
**TRUST**  
company  
Member  
FDIC  
845-341-6000 orangecountytrust.com  
Worthy of Trust Since 1892

James P. Donald  
Peter J. Gregory

2012  
FOR 2Q Reimbursement

⑈001949⑈ ⑆021902475⑆ 8185684⑈

# THE ORANGE COUNTY INDUSTRIAL DEVELOPMENT AGENCY

COUNTY GOVERNMENT CENTER

GOSHEN, N.Y. 10924

8/17/12

(Date)

Pay To Harris Beach PLLC

Address 99 Garnsey Road

Pittsford, New York 14534

(For Agency Use Only)

Claim No. ....

DATE	QUANTITY	DESCRIPTION OF MATERIALS OR SERVICES	UNIT PRICE		AMOUNT	
08/17/2012	N/A	Pass-thru of Transaction Counsel Fees relating to <i>CRH Realty, III, LLC</i> project with OCIDA	\$2,500	00	\$2,500	00
			<b>TOTAL</b>		<b>2,500</b>	<b>00</b>

I HERE CERTIFY that the above named articles, in the quantities specified were delivered to me upon the date indicated, and that the services have been rendered by the persons named, for the purposes and at the times indicated; and that such articles were for the sole use and benefit of the Orange County Industrial Development Agency.

Reviewed by CFO

(For Agency Use Only)

.....  
To be signed by the Officer of the Orange County Industrial Development Agency

STATE OF NEW YORK: COUNTY OF ORANGE

Lori Palmer says that he/she is a paralegal  
Title (President or other office or member)

with Harris Beach PLLC  
Name of corporation or firm of

The claimant mentioned in the within claim, is duly authorized to execute this proof of claim, and hereby certifies to the Orange County Industrial Development Agency, its officers and representatives that the above claim is true and correct; that the services charged for were actually rendered; that the articles charged for therein have been furnished and delivered; that the disbursements were actually and necessarily made; that the whole amount claimed remains due, owing and unpaid, and that there are no federal, state or city taxes included in said claim.

Claimant further certifies that neither himself, nor any of his employees, having an interest, direct or indirect, in this claim, are officers or employees of the Orange County Industrial Development Agency.

Claimant, a corporation, certifies that no officer or employee of said corporation, having an interest, direct or indirect, in this claim, are officers or employees of the Orange County Industrial Development Agency.

Claimant, is an employee or officer of the Orange County Industrial Development Agency, certifies that this claim is only for compensation and or necessary expenses incurred in the performance of duties.

This certification is made pursuant to the provisions of Article IV of the By-Laws of Orange County Industrial Development Agency.

(For Agency Use Only)

Dated .....

Audited ..... Date .....

Paid by Check .....

Signature of Claimant 

Date 8/17/12

**HARRIS BEACH** <sup>PLLC</sup>  
ATTORNEYS AT LAW

File #: 262638  
Atty: REG  
Date: *August 17, 2012*

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Orange County IDA  
Attn: James D. O'Donnell, Executive Director  
Orange County Government Center  
255 Main Street  
Goshen, New York 10924

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***FOR PROFESSIONAL SERVICES RENDERED AND COSTS INCURRED AS TRANSACTION COUNSEL TO ORANGE COUNTY INDUSTRIAL DEVELOPMENT AGENCY AS FOLLOWS:***

Matter Name: *CRH Realty, III, LLC - Straight Lease - Pass-thru of Transaction Counsel Fees*

**Amount Due: \$2,500.00**

PLEASE SEND REMITTANCE TO:  
*Remember to include your file number  
on all remittances.*

TAX ID#: 84-1623836

HARRIS BEACH PLLC  
Attn.: Lori A. Palmer, Paralegal  
99 Garnsey Road  
Pittsford, New York 14534

**THE ORANGE COUNTY INDUSTRIAL DEVELOPMENT AGENCY**  
 COUNTY GOVERNMENT CENTER  
 GOSHEN, NY 10924

August 23, 2012  
 (Date)

(For Agency Use Only)
Claim No. ....

Pay To Hudson Valley Film Commission  
 Address PO Box 1406, 13 Rock City Road  
Woodstock, NY 12498

DATE	QUANTITY	DESCRIPTION OF MATERIALS OR SERVICES	UNIT PRICE	AMOUNT
5/2012 through 8/2012	See attached	Film production promotion, publicity, referrals, meetings, data collecting and more for Orange County See attached details from 7/1-8/23/2012  Specific work includes location scouting, cataloguing, PR, employee referrals, web design, online galleries, Facebook PR, Twitter PR, blogger PR, travel, phone calls, meetings, data collection		
			<b>TOTAL</b>	2500 00

I HEREBY CERTIFY that the above named articles, in the quantities specified were delivered to me upon the date indicated, and that the services have been rendered by the persons named, for the purposes and at the times indicated; and that such articles were for the sole use and benefit of the Orange County Industrial Development Agency.

Reviewed by CFO
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(For Agency Use Only)

.....  
 To be signed by the Officer of the Orange County Industrial Development Agency

STATE OF NEW YORK: COUNTY OF ORANGE

\_\_\_\_\_ says that he/she is \_\_\_\_\_  
Title (President or other office or member)  
 of \_\_\_\_\_  
Name of corporation or firm

The claimant mentioned in the within claim, is duly authorized to execute this proof of claim, and hereby certifies to the Orange County Industrial Development Agency, its officers and representatives that the above claim is true and correct; that the services charged for were actually rendered; that the articles charged for therein have been furnished and delivered; that the disbursements were actually and necessarily made; that the whole amount claimed remains due, owing and unpaid, and that there are no federal, state or city taxes included in said claim.

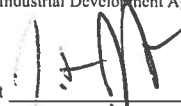
Claimant further certifies that neither himself, nor any of his employees, having an interest, direct or indirect, in this claim, are officers or employees of the Orange County Industrial Development Agency.

Claimant, a corporation, certifies that no officer or employee of said corporation, having an interest, direct or indirect, in this claim, are officers or employees of the Orange County Industrial Development Agency.

Claimant, is an employee or officer of the Orange County Industrial Development Agency, certifies that this claim is only for compensation and or necessary expenses incurred in the performance of duties.

This certification is made pursuant to the provisions of Article IV of the By-Laws of Orange County Industrial Development Agency.

(For Agency Use Only)
Dated .....
Audited ..... Date .....
Paid by Check .....

Signature of Claimant:   
 Date: 8/23/2012

Date	Unit	Services	Notes
5/1-5/11	4	Location Referral	Contacted Museum Village by phone and email discuss the use of site for the film "A Mighty Fine Man."
5/1/2012	3	Crew Referrals	Created web gallery with photos and sent to producer Lauren LoGiudice
5/1/2012	1	Publicity	Referred several crew members who live in Orange County for German Production: Data Wrangler, driver, office assistant
5/1/2012	1	Publicity	Posted Old Museum Village as location of the day on Facebook
5/1/2012	1	Publicity	Posted Storm King as location of the day on Facebook
5/1/2012	1	Publicity	Posted Storm King as location of the day on Facebook
5/15/2012	1	Publicity	Posted Erie Depot as location of the day on Facebook
5/16/2012	1	Publicity	Posted State Hill lodge as location of the day on Facebook
5/16/2012	1	Publicity	Posted Motorcyclopedia Museum as location of the day on Facebook
5/18/2012	1	Location Referral	Referred white cyc stage at Umbra Studios
5/22/2012	1	Casting Calls	Casting call for documentary show on TLC
5/22/2012	1	Location Referral	Referred LeTourneau estate to Jacob Stillman re: Old Growth Forest
5/29/2012	1	Location Referral	Scouted and compiled locations for Vogue Italia, which was seraching for "Americana" small town Included Cornwall, Washingtonville, Highland Falls, West Point
6/1/2012	3	Publicity	Added Orange County IDA to all email signatures from filmcommission@ocme.com Added Orange County IDA info to website and Blogger signatures, tags
6/4/2012	1	Publicity	Posted location need for a house for the film "House at the Edge of the Galaxy"
6/7/2012	1	Crew Call	Posted need for line producer and assistant director for the film "David Meyer"
6/12/2012	1	Call for Film Equipment	Posted search for period appropriate film equipment
6/12/2012	1	Casting Calls	Posted casting call for "Future States"

6/13/2012	2	Location Referral	Referred several location in Orange County and called town of Gardiner
6/14/2012	1	Publicity	Posted for vehicles, trailers and forest location for the film "Future States"
6/18/2012	1	Call for Film Equipment	Posted for equipment for the film "In My Skin"
6/18/2012	1	Publicity	Posted for specific locations (diner, train station, old house)
6/26/2012	1	Castling Calls	Posted casting call for "Promised Land"
6/28/2012	1	Castling Calls	Posted casting call for "In My Skin" for prom scene
6/29/2012	3	Scouting locations	Scouted and photographed potential town locations in Tuxedo and Harriman, NY
7/2/2012		Publicity	Posted Maya Lin's WAVEFIELD at Storm King Art Center as Location of the day
7/2/2012	3	Scouting locations	Scouted and photographed residential streets in Monroe for the film "I Believe in Unicorn"
7/3/2012	5	Scouting locations	Scouted and photographed residential streets in Campbell Hall & Goshen for the film "I Believe in Unicorn"
7/5/2012	30	Permit Info	Called towns and updated and catalogued permit info for specific Orange County towns
7/5/2012	1	Crew Call	Posted crew call for Production Assistant for the film "I Believe in Unicorn"
7/9/2012	2	Scouting locations	Scouted and photographed Lake Torati & other location at Harriman State Park for HVFC catalogue
7/12/2012	5	Set Visit	Visited the set of "I Believe in Unicorns"
7/13/2012	3	Scouting locations	Discussed future use of Heartland Farm in Campbell Hall as a venue for filmmaking, catering and guest relations
7/13/2012	3	Scouting locations	Scouted and photographed Warwick, NY for HVFC catalogue
7/19/2012	2	Location Referral	Compiled photos and referred Newburgh Armory (Deide Glen) and Stewart Airport for Discovery TV shoot to Misha Jenkins
7/20/2012	2	Scouting locations	Scouted and photographed Greenwood Lake, NY for HVFC catalogue
7/25/2012	1	Film Information	Posted press release regarding post production tax credit and the impact it will have on films throughout the valley

8/2/2012	1	Call for Film Equipment	Posted search for luxury car for the film David Meyer
8/2/2012	1	Publicity	Posted location need for apple orchards for a Subaru commercial
8/3/2012	2	Scouting locations	Scouted and photographed historical locations in Monroe, NY for HVFC catalogue
8/7/2012	2	Cataloguing	Catalogued apple orchards in Orange County with photos for Subaru Commercial and future use
8/7/2012	1	Publicity	Posted location search for upper income and lower/middle class income homes for Zox Films
8/8/2012	2	Data Collection	Reached out, received and compiled data relating to "I believe in Unicorns" film production in Campbell Hall, Goshen and other Orange County locations
8/9/2012	1	Data Collection	Confirmed that Discovery TV used Stewart Airport
8/10/2012	3	Scouting locations	Scouted and photographed Goshen, NY for HVFC catalog
8/10/2012	1	Location Referral	Referred Heartland Farms in Campbell Hall to "Five Points" film
8/15/2012	3	Online Gallery	Created photo galleries of churches, woods, schools for the film "The Sisterhood"
8/16/2012	4	Meeting	Met with Deirdre Glenn (representing Kaplan), Patric Courtney Strong and Ron Bartley at Regal Bag Factory to scout and photograph for catalogue and referrals
8/16/2012	4	Meeting	Met with Newburgh Mayor Judy Kennedy, Deirdre Glenn (representing Kaplan), Patric Courtney Strong and Ron Bartley to discuss how to make Newburgh a destination city for film production
8/17/2012	1	Location Referral	Searched, located and assembled location photos for legal conference room. Specifically recommended Kevin Preston's firm in Middletown, NY due to 'elegant and somewhat stately' look'
8/17/2012	1	Publicity	Posted Regal Bag Factory building in Newburgh as location of the day with contact info
8/19/2012	1	CASTING Calls	Posted casting call for Orthodox Jews for the film "David Meyer"
8/20/2012	1	Publicity	Posted Hudson River and view of Storm King Mountain as Location of the Day
8/23/12	1	Location Referral	Created and email website with Upscale Victorian or modern/contemporary locations in Monroe, NY to Zox Films
8/23/12	1	Location Referral	Sent a proposal for 15 Stoness Production to Deirdre Glen for use of Regal Bag Corp. in Newburgh, NY





8/23/12

Dear Chairman;

Please find attached the voucher we were asked to fill out to receive payments. Although it does not come close to including all the work we do, I hope the descriptions will satisfy the needs set forth.

We look forward to continuing our work promoting Orange County to film productions and working with local mayors and private residents to promote the area. We are delighted that films like "I Believe in Unicorns," Discovery TV, the Katie Fforde series, and others all chose to film in Orange County.

Kind Regards

A handwritten signature in black ink, appearing to read "Laurent Rejto".

Laurent Rejto

Hudson Valley Film Commission

# Hudson Valley Film Commission

---

## 2012 Payments

Approved:		\$10,000.00
Paid	9/19/2012	\$2,500.00
Paid		
Paid		
Paid		
Paid		
Paid		
Balance:		\$7,500.00

**THE ORANGE COUNTY INDUSTRIAL DEVELOPMENT AGENCY**  
 COUNTY GOVERNMENT CENTER  
 GOSHEN, N.Y. 10924

September 1, 2012

To Philip A. Crotty, P.C.

Address 15 Broadway

Rockport, MA 01966

(For Agency Use Only)

Claim No. \_\_\_\_\_

DATES	QUANTITY	DESCRIPTION OF MATERIALS OR SERVICES	UNIT PRICE	AMOUNT
Month of July, 2012:				
June 21, 2012 to July 20, 2012		IDA Attorney –Legal Services per time billing attached for month of July 2012, per IDA resolution adopted January 18, 2012		
		General IDA	\$6327.00	
		Company Financings	\$ 592.00	
		Business Accelerator	\$ 740.00	
			<b>TOTAL</b>	<b>7659.00</b>

I HERE CERTIFY that the above named articles, in the quantities specified were delivered to me upon the date indicated, and that the services have been rendered by the persons named, for the purposes and at the times indicated; and that such articles were for the sole use and benefit of the Orange County Industrial Development Agency.

Reviewed by CFO

.....  
To be signed by the Officer of the Agency

STATE OF NEW YORK: COUNTY OF ORANGE

Philip A. Crotty ..... Says that he is President

..... Of the Philip A. Crotty, P.C.  
President or other office or member Name of corporation or firm of

The claimant mentioned in the within claim, is duly authorized to execute this proof of claim, and hereby certifies to the Orange County Industrial Development Agency, its officers and representatives that the above claim is true and correct; that the services charged for were actually rendered; that the articles charged for therein have been furnished and delivered; that the disbursements were actually and necessarily made; that the whole amount claimed remains due, owing and unpaid, and that there are no federal, state or city taxes included in said claim.

Claimant further certifies that neither himself, nor any of his employees, having an interest, direct or indirect, in this claim, are officers or employees of the Orange County Industrial Development Agency.

Claimant, a corporation, certifies that no officer or employee of said corporation, having an interest, direct or indirect, in this claim, are officers or employees of the Orange County Industrial Development Agency.

Claimant, is an employee or officer of the Orange County Industrial Development Agency, certifies that this claim is only for compensation and necessary expenses incurred in the performance of duties.

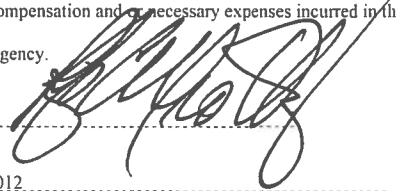
This certification is made pursuant to the provisions of Article IV of the By-Laws of Orange County Industrial Development Agency.

Dated .....

Philip A. Crotty  
Signature of Claimant

Audited .....  
(Date)

Dated September 1, 2012



Philip A. Crotty, P.C.  
15 Broadway  
Rockport, AM 01966  
845-401-8000 (cell)  
[Philip.crotty@yahoo.com](mailto:Philip.crotty@yahoo.com)

Orange County IDA Chief Financial Officer  
Orange County IDA Executive Director  
Orange County IDA Chairman and Members  
Orange County Government Center  
Goshen, NY 10924

Re: Legal Billing for July 2012

September 1, 2012

**General Legal:**

6-21-12 Prepare and distribute resolutions following IDA meeting re Renewage and Port Jervis Water Park; T/C four attorneys seeking IDA position re scheduling interviews next week ; attention to Port Jervis Water Park request for funds; t/c and e-mail exchanges with IDA secretary re special meeting next Wed to interview attorneys.

1.5 hr

6-22-12 Prepare letter to Legislature Chairman Pillmeier re appointment of new IDA member; make calls to check references sent in by three attorneys interviewed on June 20th.

1.5 hr

6-25-12 Attention to attorney interviews set for Wednesday 6-27-12; T/C Exec Dir re various matters; attention to IDA special meeting agenda per T/C with IDA secretary; revise and send letter to Chairman Pillmeier re open board seat.

1.0 hr

6-26-12 Inventory seven boxes of IDA files for turnover to successor attorney, and prepare inventory for sign-off.

3.0 hr

6-27-12 Attend CNC focus group session at OCBA re advanced manufacturing initiative with SUNY Orange; conference with Pat Strong re submission of advanced manufacturing grant application to NSF per IDA, and send her pictures by e-mail for grant.

2.0 hr

6-28-12 Attend special IDA meeting at OCBA re attorney selection, and discussion of new OCBA advertising program and suite-occupancy status.  
2.5 hr.

6-29-12 T/C and e-mails to Chairman re attorney selection and OCBA Development Director; T/C IDA secretary re July agenda, minutes for special meeting in June, and executive session in July; T/C attorney candidates and Peter Malone re next step in selection process.  
1.5 hr

7-2-12 T/C Attorney Gubits re IDA attorney position; T/C Chairman re new Marcia Jacobowitz interest in IDA position; T/C Beth Stradar to set interview with Exec Dir; attention to Atty Dowd references for attorney position; T/C Senator Larkin re July IDA meeting re Chairman Petro award.  
1.2 hr

7-3-12 T/C and e-mail with Don Green re advanced manufacturing focus group meeting in July;; T/C Exec Dir and Chairman re open board seat and attorney selection.  
.8 hr

7-5-12 Phone calls to check attorney references for IDA counsel position and make notes.  
1.5 hr

7-9-12 Further phone calls checking on attorney references and make notes; t/c IDA Chairman re status; prepare letter to Chairman of Education and Economic Development Committee re Russ Vernon application for board seat, send hard copy by o/n mail.  
2.0 hr

7-10-12 Attention to possible USDA grant for IDA micro-loan fund; attention to ABO letter to IDA re Orange County Funding Corp is LDC and subject to PAAA.  
1.0 hr

7-11-12 T/ C and e-mail with Russ Vernon re IDA board seat and meeting with Mike Pillmeier; further attention to prospective- IDA attorney references; work on IDA agenda for July IDA meeting.  
1.0 hr

7-12-12 E-mail exchange with County Exec and Russ Vernon re IDA board opening; attention to several e-mails and T/C's re IDA board opening with three county legislators; e-mail and T/C Rick Golden re attorney applicants.  
1.0 hr

7-16-12 Prepare IDA resolution for Port Jervis Whitewater; prepare files for IDA meeting.  
1.2 hr

7-17-12 Send attorney references report to all IDA members; attention to e-mail and DEC position paper from Atty Cordisco re DEC wetlands issue and need IDA response.  
1.0 hr

7-18-12 Attend IDA meeting; attend governance committee meeting; call all attorneys who did not get IDA counsel position and advise before announcement in THR tomorrow.  
4.0 hrs

7-19-12 Load seven boxes of IDA files in truck and deliver to new Attorney Dowd; confer and advise Dowd on critical files in his home office.  
5.0 hr

7-20-12 Attention to e-mails from Don Green re 7-26-12 IDA- SUNY Orange finale' of advanced manufacturing focus groups; attention to Paramount Theater tax ID question; attention to O/C Choppers sales tax question; attention to IDA auditor query on Orange County Funding Corporation.  
1.5 hr

### **B. Company Financings:**

6-25-12 Attention to Marketplace resolution re SEQR; T/C member Brescia re Bullville Fire expansion, and T/C and e-mail with bond counsel re same project.  
.7 hr.

6-29-12 Review grant application for Port Jervis Whitewater Park; attention to the Marketplace bill with bond counsel.  
.5 hr

7-12-12 Attention to new application from New Planet Energy, t/c IDA secretary re missing items, and t/c bond counsel re preliminary application.  
1.0 hr

7-18-12 Review preliminary application from NPE and revise re public hearing.  
.5 hr.

7-20-12 Attention to public hearing for CRH Realty, and arrange for steno.  
.5 hr

### **C. Orange County Business Accelerator:**

6-25-12 Attendance at OCBA re suites vacancies now and coming up in Fall discussion; T/C Member Steinberg re OCBA advertising program; e-mail Chairman re special meeting agenda on Wednesday regarding OCBA.  
1.0 hr

7-2-12 T/C and e-mails with Chairman and Exec Dir re reorganization at OCBA with Peter Malone assisting Peter Gregory; T/C with Malone re his presence and presentation on 7-6-12.

1.0 hr

7-6-12 T/C Peter Malone re OCBA position; t/c Chairman re OCBA ad campaign now delayed.

1.0 hr.

7-12-12 Attention to new federal grant available thru NYS for OCBA and clients; e-mail to Continental Organics.

.5 hr

7-20-12 E-mail P. Malone re salary following T/C with Exec Dir.

.5 hr

General Legal	\$6327.00
Company Financings	592.00
Orange County Business Accelerator	<u>740.00</u>
Total	\$7659.00

Thank you

**THE ORANGE COUNTY INDUSTRIAL DEVELOPMENT AGENCY**  
 COUNTY GOVERNMENT CENTER  
 GOSHEN, N.Y. 10924

August 1, 2012

To Philip A. Crotty, P.C.

(For Agency Use Only)

Address 15 Broadway

Rockport, MA 01966

Claim No. \_\_\_\_\_

DATES	QUANTITY	DESCRIPTION OF MATERIALS OR SERVICES	UNIT PRICE	AMOUNT
Month of August, 2012:				
July 23, 2012 to August 10, 2012		IDA Attorney –Legal Services per time billing attached for month of August 2012, per IDA resolution adopted January 18, 2012		
		General IDA	\$2035.00	
		Company Financings	\$ 462.50	
		Business Accelerator	\$ 277.50	
			<b>TOTAL</b>	<b>2,775.00</b>

I HERE CERTIFY that the above named articles, in the quantities specified were delivered to me upon the date indicated, and that the services have been rendered by the persons named, for the purposes and at the times indicated; and that such articles were for the sole use and benefit of the Orange County Industrial Development Agency.

Reviewed by CFO

.....  
 To be signed by the Officer of the Agency

STATE OF NEW YORK: COUNTY OF ORANGE

Philip A. Crotty ..... Says that he is President

..... Of the Philip A. Crotty, P.C.  
 President or other office or member Name of corporation or firm of

The claimant mentioned in the within claim, is duly authorized to execute this proof of claim, and hereby certifies to the Orange County Industrial Development Agency, its officers and representatives that the above claim is true and correct; that the services charged for were actually rendered; that the articles charged for therein have been furnished and delivered; that the disbursements were actually and necessarily made; that the whole amount claimed remains due, owing and unpaid, and that there are no federal, state or city taxes included in said claim.

Claimant further certifies that neither himself, nor any of his employees, having an interest, direct or indirect, in this claim, are officers or employees of the Orange County Industrial Development Agency.

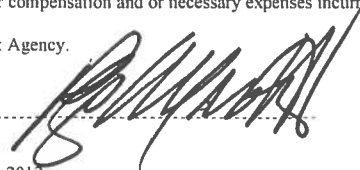
Claimant, a corporation, certifies that no officer or employee of said corporation, having an interest, direct or indirect, in this claim, are officers or employees of the Orange County Industrial Development Agency.

Claimant, is an employee or officer of the Orange County Industrial Development Agency, certifies that this claim is only for compensation and or necessary expenses incurred in the performance of duties.

This certification is made pursuant to the provisions of Article IV of the By-Laws of Orange County Industrial Development Agency.

Dated .....

Philip A. Crotty  
 Signature of Claimant



Audited .....  
 (Date)

Dated September 1, 2012



Philip A. Crotty, P.C.  
15 Broadway  
Rockport, MA 01966  
845-401-8000 (cell)  
[Philip.crotty@yahoo.com](mailto:Philip.crotty@yahoo.com)

Orange County IDA Chief Financial Officer  
Orange County IDA Executive Director  
Orange County IDA Chairman and Members  
Orange County Government Center  
Goshen, NY 10924

Re: Legal Billing for August 2012

September 1, 2012

**A. General Legal:**

7-23-12 Attention to Port Jervis Whitewater project expenditure; attention to K. Dowd query on IDA- DEC wetlands issue due by August 6; attention to CFO inquiry re OCFC tax exempt status; attention to ABO letter re OCFC is an LDC and needs PARIS filing.

1.0 hr

7-24-12 Attention to IDA resolutions appointing new attorney and OCBA Development Director; T/C and e-mail Atty Dowd re auditors inquiry on OCFC tax ID number; attention to job description for Peter Malone and Peter Gregory.

1.0 hr

7-25-12 Attention to CNC final focus group tomorrow; t/c and preliminary prep for long call tomorrow with new Attorney Dowd re forty IDA matters; attention to OCFC e-mails re IRS approval; attention to e-mail from OCBA vendor re missing 1099 for work done in 2011.

1.0 hr.

7-26-12 Long briefing on phone with Atty K. Dowd re numerous IDA items needing action.

3.0 hr.

7-30-12 Copy pertinent IDA files onto e-drive for Atty Dowd and mail.

1.0 hr

8-6-12 Prepare agreement for Port Jervis Whitewater and forward to IDA secretary for execution; attention to inquiry on OCCDC NYS Tax warrant.

1.0 hr

8-10-12 Conference via phone with new member Russ Vernon to review all open (and several closed) IDA matters at his request.

3.0 hr

**B. Company Financings:**

7-23-12 Attention to e-mails from K. Dowd re public hearing for CRH VI public hearing.

.5 hr

7-26-12 T/C Mike Finnegan re refinancing at Continental Organics, and review subordination agreement for SBA, and e-mail exchange with Finnegan and bond counsel.

1.0 hr

7-26-12 T/C and e-mail exchange with bond counsel, Continental Organics, and Exec Dir re Continental Organics refinancing with SBA; t/c former Chairman re CPV application.

1.0 hr

**C. Orange County Business Accelerator:**

7-23-12 Attention to e-mail from Chairman re job description for OCBA, and e-mail job description info to Managing Director and Development Director; and attention to issue re independent contractor status.

1.0 hr

7-30-12 E-mail exchange with Peter Malone re going forward at OCBA.

.5 hr

General Legal	\$2035.00
Company Financings	462.50
Orange County Business Accelerator	<u>277.50</u>
Total	\$2775.00

Thank you

Invoice

INVOICE #016591

To: Account # 230  
Orange County Capital Development Corp.  
4 London Ave  
New Windsor, NY 12553

Invoice Date: 07/31/2012  
Period Covered: 07/01/2012 To: 07/31/2012  
Terms: Contract  
Invoice Type Service and Storage Invoice

Description

Services:

Code	Service Description	Units	Rate	Amount
RBN	Retrieval - Box	5.00	\$2.25	\$11.25
TR1	Courier - Standard Delivery	5.00	\$2.55	\$12.75
Service Subtotal:				\$24.00

Storage:

Opening Storage Balance: CF	07/01/2012	0.0		
Closing Storage Balance	07/31/2012	0.0	\$0.2400 MONTHLY RATE	\$0.00
Storage Subtotal				\$0.00
Services:				\$24.00
Storage:				\$0.00
Tax:				\$1.95
CURRENT PERIOD INVOICE AMOUNT:				\$25.95

Note: Please see itemized reports for verification of all charges

Thank You

FINAL INVOICE -

BOXES HAVE BEEN REMOVED  
FROM STORAGE.

Tear lower portion off and send in with payment

Orange County Capital Development Corp.  
4 London Ave  
New Windsor, NY 12553  
/12553/

Invoice # 016591  
Invoice Date: 07/31/2012  
Customer # 230  
Total Due: \$25.95

**THE ORANGE COUNTY INDUSTRIAL DEVELOPMENT AGENCY**  
 COUNTY GOVERNMENT CENTER  
 GOSHEN, NY 10924

(Date)

(For Agency Use Only)
Claim No. ....

Pay To Kevin T. Dowd, Esq.  
 Address 46 Daisy Lane  
Montgomery, NY 12549

DATE	QUANTITY	DESCRIPTION OF MATERIALS OR SERVICES	UNIT PRICE	AMOUNT
July 19, 2012  To August 15, 2012		IDA Attorney – Legal Services per time billing attached for Period from July , 2012 to August , 2012 per IDA resolution adopted July 18, 2012		
			<b>TOTAL</b>	<b>5429.75</b>

I HEREBY CERTIFY that the above named articles, in the quantities specified were delivered to me upon the date indicated, and that the services have been rendered by the persons named, for the purposes and at the times indicated; and that such articles were for the sole use and benefit of the Orange County Industrial Development Agency.

Reviewed by CFO
-----------------

(For Agency Use Only)

.....  
 To be signed by the Officer of the Orange County Industrial Development Agency

STATE OF NEW YORK: COUNTY OF ORANGE

Kevin T. Dowd says that he/she is Sole Proprietor  
Title (President or other office or member)  
 of \_\_\_\_\_  
Name of corporation or firm

The claimant mentioned in the within claim, is duly authorized to execute this proof of claim, and hereby certifies to the Orange County Industrial Development Agency, its officers and representatives that the above claim is true and correct; that the services charged for were actually rendered; that the articles charged for therein have been furnished and delivered; that the disbursements were actually and necessarily made; that the whole amount claimed remains due, owing and unpaid, and that there are no federal, state or city taxes included in said claim.

Claimant further certifies that neither himself, nor any of his employees, having an interest, direct or indirect, in this claim, are officers or employees of the Orange County Industrial Development Agency.

Claimant, a corporation, certifies that no officer or employee of said corporation, having an interest, direct or indirect, in this claim, are officers or employees of the Orange County Industrial Development Agency.

Claimant, is an employee or officer of the Orange County Industrial Development Agency, certifies that this claim is only for compensation and or necessary expenses incurred in the performance of duties.

This certification is made pursuant to the provisions of Article IV of the By-Laws of Orange County Industrial Development Agency.

(For Agency Use Only)
Dated .....
Audited ..... Date .....
Paid by Check .....

Signature of Claimant \_\_\_\_\_

Date September 12, 2012

*Kevin T. Dowd, Esq.*  
*46 Daisy Lane*  
*Montgomery, New York 12549*

Telephone/Facsimile (845) 778-5442

September 12, 2012

Orange County IDA Chief Financial Officer  
Orange County IDA Executive Officer  
Orange County IDA Chairman and Members  
255-275 Main Street  
Goshen, NY 10924

RE: Legal Billing for Period July 19, 2012  
to August 15, 2012

Hon. Members of the IDA and Officers:

Enclosed please find my invoice for legal services rendered to the IDA for the period July 19, 2012 to August 15, 2012.

Very truly yours,

KEVIN T. DOWD

## INVOICE

For legal services rendered to the Orange County Industrial Development Agency for period July 18, 2012 through August 15, 2012:

<u>DATE</u>	<u>DESCRIPTION OF WORK</u>	<u>TIME</u>	<u>AMOUNT</u>
07/19/12	Meeting with Phil Crotty to accept IDA files and general discussion of IDA matters	1.0hr	\$ 185.00
07/22/12	Review CRH VI File in preparation of Public Hearing and exchange emails with Phil Crotty	0.5hr	\$ 92.50
07/22/12	Exchange emails with Phil Crotty on Various IDA matters	0.5hr	\$ 92.50
07/23/12	Attend Public Hearing for CRH VI	0.75hr	\$ 138.75
07/23/12	Conference with Jim O'Donnell re various IDA matters and procedures	0.75hr	\$ 138.75
07/23/12	Exchange emails with IDA secretary and Phil Crotty re Paramount Theater	0.25hr	\$ 46.25
07/23/12	Exchange emails with Phil Crotty re OCFC docs for accountants	0.25hr	\$ 46.25
07/24/12	Review OCFC Corp books for IRS Docs for accountants and exchange Emails with Phil Crotty	1.0hr	\$138.75
07/25/12	Search IDA Files for OCFC IRS docs needed for accountants and exchange emails with IDA CFO	2.0hr	\$370.00
07/27/12	Telcon with Phil Crotty to review IDA matters and files	2.5hr	\$462.50
07/31/12	Attention to DEC changes to SEQRA Regs, telcon with Dominic Cordisco re coordination of responses, exchange emails with Exec Dir and Chairman re IDA response	2.0hr	\$370.00
07/31/12	Exchange emails with IDA Secretary requesting current copy of IDA By-Laws	0.2hr	\$ 37.00
08/01/12	Telcon with Maureen Halahan re OC Partnership and IDA	0.25hr	\$ 46.25
08/02/12	Review additional docs and files from Phil Crotty	1.0hr	\$185.00
08/03/12	Review docs from IDA secretary re IBM payments and exchange emails		

08/06/12	with Exec Dir Attention to Port Jervis Whitewater Project; exchange emails with Phil Crotty and IDA secretary and review Agreement	0.4hr	\$ 74.00
08/06/12	Attention to Tax Warrants on OCCDC Email exchange with CFO, telcon to accountants for OCFC	1.0hr	\$ 185.00
08/06/12	Review application of CRH III	1.0hr	\$185.00
08/06/12	Review Final Resolution, letter from Goshen CSD, and PH transcript for CRH VI	0.5hr	\$ 92.50
08/06/12	Review OCBA lease agreement re Renewal and prepare email to Exec Dir and Chairman re renewal process	1.0hr	\$185.00
08/07/12	Exchange emails with CFO and IDA Secretary re tax warrants for OCCDC, Telcons with accountants	1.5hr	\$277.50
08/08/12	Exchange emails with IDA secretary re IDA agenda and Russ Vernon apptment	0.5hr	\$ 92.50
08/09/12	Attention to DEC SEQRA regs, exchange emails and telcons with Dominic Cordisco, Exec Dir and Chairman, review letter prepared by Cordisco to DEC	0.2hr	\$ 37.00
08/09/12	Review Subordination Agreement for Continental Farms, exchange email With Bond Counsel and Phil Crotty	1.0hr	\$185.00
08/10/12	Prepare draft letter to First Columbia Re lease renewal for OCBA and email To Exec Dir re Town of NW abatement	1.0hr	\$ 185.00
08/10/12	Meeting with Maureen Halahan, Alan Seidman and Russ Vernon	1.5hr	\$277.50
08/10/12	Prepare draft letter to DEC re SEQRA Regs for Exec Dir signature	0.5hr	\$ 92.50
08/13/12	Telcon with Bond Counsel re general IDA matters	0.25hr	\$ 46.25
08/13/12	Exchange emails with IDA secretary re OCBA lease renewal letter; IDA meeting, Micro Loan committee meeting and Open Meetings Law	0.3hr	\$ 55.50
08/14/12	Review Initial Resolution for CRH III	0.25hr	\$ 46.25
08/14/12	Prepare for IDA meeting, Micro Loan Committee meeting, review minutes	1.0hr	\$185.00
08/15/12	Attend Micro Loan Committee meeting	0.75hr	\$138.75
08/15/12	Attend IDA Meeting	2.0hr	\$370.00

08/15/12	Conference with Jim Petro	0.25hr	\$ 46.25
08/15/12	Conference with Peter Gregory and Peter Malone re OCBA	0.5hr	\$ 92.50

**TOTAL INVOICE** **\$5429.75**



**THE ORANGE COUNTY INDUSTRIAL DEVELOPMENT AGENCY**  
 COUNTY GOVERNMENT CENTER  
 GOSHEN, NY 10924

(Date)

(For Agency Use Only)

Claim No. ....

Pay To Kevin T. Dowd, Esq.

Address 46 Daisy Lane

Montgomery, NY 12549

DATE	QUANTITY	DESCRIPTION OF MATERIALS OR SERVICES	UNIT PRICE		AMOUNT
August 16, 2012  To Sept 13, 2012		IDA Attorney – Legal Services per time billing attached for Period from August 16, 2012 to September 13, 2012 per IDA resolution adopted July 18, 2012			
			<b>TOTAL</b>		<b>5670.25</b>

I HEREBY CERTIFY that the above named articles, in the quantities specified were delivered to me upon the date indicated, and that the services have been rendered by the persons named, for the purposes and at the times indicated; and that such articles were for the sole use and benefit of the Orange County Industrial Development Agency.

Reviewed by CFO

(For Agency Use Only)

.....  
 To be signed by the Officer of the Orange County Industrial Development Agency

STATE OF NEW YORK: COUNTY OF ORANGE

Kevin T. Dowd says that he/she is Sole Proprietor  
Title (President or other office or member)

of \_\_\_\_\_  
Name of corporation or firm

The claimant mentioned in the within claim, is duly authorized to execute this proof of claim, and hereby certifies to the Orange County Industrial Development Agency, its officers and representatives that the above claim is true and correct; that the services charged for were actually rendered; that the articles charged for therein have been furnished and delivered; that the disbursements were actually and necessarily made; that the whole amount claimed remains due, owing and unpaid, and that there are no federal, state or city taxes included in said claim.

Claimant further certifies that neither himself, nor any of his employees, having an interest, direct or indirect, in this claim, are officers or employees of the Orange County Industrial Development Agency.

Claimant, a corporation, certifies that no officer or employee of said corporation, having an interest, direct or indirect, in this claim, are officers or employees of the Orange County Industrial Development Agency.

Claimant, is an employee or officer of the Orange County Industrial Development Agency, certifies that this claim is only for compensation and or necessary expenses incurred in the performance of duties.

This certification is made pursuant to the provisions of Article IV of the By-Laws of Orange County Industrial Development Agency.

(For Agency Use Only)

Dated .....

Audited ..... Date .....

Paid by Check .....

Signature of Claimant \_\_\_\_\_

Date September 13, 2012

*Kevin T. Dowd, Esq.*  
*46 Daisy Lane*  
*Montgomery, New York 12549*

Telephone/Facsimile (845) 778-5442

September 13, 2012

Orange County IDA Chief Financial Officer  
Orange County IDA Executive Officer  
Orange County IDA Chairman and Members  
255-275 Main Street  
Goshen, NY 10924

RE: Legal Billing for Period August 16, 2012  
to September 13, 2012

Hon. Members of the IDA and Officers:

Enclosed please find my invoice for legal services rendered to the IDA for the period August 16, 2012 to September 13, 2012.

Very truly yours,

KEVIN T. DOWD

## INVOICE

For legal services rendered to the Orange County Industrial Development Agency for period August 20, 2012 through September 13, 2012:

<u>DATE</u>	<u>DESCRIPTION OF WORK</u>	<u>TIME</u>	<u>AMOUNT</u>
08/20/12	Review File for Gabrielle Mfg, rev Letter from Gabrielle Mfg, telcons to Gabrielle Mfg and Bond Counsel	1.0hr	\$ 185.00
08/20/12	Review IBM File; audit issues	1.5hr	\$ 277.50
08/21/12	Prepare letter for Exec Dir to T/NW Re lease abatements for OCBA	0.5hr	\$ 92.50
08/21/12	Review loan docs from Community Capital Research for micro loan fund and prep email to OCFC	2.0hr	\$ 370.00
08/22/12	Review docs from Peter Gregory re RFP for marketing and advertising firm For OCBA and email P Gregory	1.0hr	\$ 185.00
08/22/12	Review docs for CRH VI financing and Lease/leaseback, PILOT from Bond Counsel	2.0hr	\$ 370.00
08/22/12	Exchange emails with IDA Secretary Re micro loan fund protocol	0.25hr	\$ 46.25
08/23/12	Review IDA By-Laws and Policies	3.0hr	\$ 555.00
08/28/12	Review OCFC By-Laws, membership, Committees, micro loan committee and prepare email memo to micro loan committee and others	2.0hr	\$ 370.00
08/28/12	Exchange emails re date of Public Hearing for CRH III, review PH Notice contact stenographer for PH	0.5hr	\$ 92.50
08/28/12	Exchange Email with Phil Crotty re Membership on micro loan committee	0.3hr	\$ 55.50
09/04/12	Telcon w/ Bond Counsel re GabrielleMfg	0.2hr	\$ 37.00
09/04/12	Review docs from MER re micro loan Program; telcon w/ accountants, IDA Secretary; email memo to loan comm. members	2.5hr	\$ 462.50
09/05/12	Letter to Gabrielle Mfg re PILOT	0.25hr	\$ 46.25
09/05/12	Review Mediacom File	1.0hr	\$ 185.00
09/07/12	Review Breonics File; letter to atty Steven Spiegel	1.5hr	\$ 277.50

09/07/12	Review Millenium Pipeline File	1.5hr	\$ 277.50
09/07/12	Email to Exe Dir re Armory Resol	0.2hr	\$ 37.00
09/10/12	Download flash drive from Phil Crotty with copies of docs, agreements and Resolutions for IDA and review and sort by project	2.0hr	\$ 370.00
09/10/12	Telcon w/ Bond Counsel re Tuxedo Place; review IRS docs and file	1.0hr	\$ 185.00
09/10/12	Attention to Continental Organics and Telcon and email w/ Bond Counsel	1.0hr	\$ 185.00
09/11/12	Review OCBA lease amendment and prepare email to Exec Dir	0.5hr	\$ 92.50
09/11/12	Email Exec Dir re Tuxedo Place	0.25hr	\$ 46.25
09/11/12	Telcon w/ Gabrielle Mfg re PILOT and Sales tax certificate and email Bond Counsel	0.3hr	\$ 55.50
09/12/12	Exchange emails with Bond Counsel re CRH VI closing	0.25hr	\$ 46.25
09/12/12	Exchange emails with Phil Crotty and IDA Secretary re Corporate Seal	0.25hr	\$ 46.25
09/12/12	Review Letter from V/ Monroe re support for CRH III project funding	0.2hr	\$ 37.00
09/12/12	Review letter from atty for T/NW re Tax abatement for OCBA offices	0.2hr	\$ 37.00
09/12/12	Telcon with Peter Gregory re OCBA RFP for marketing firms; review RFP Email Peter Gregory with comments Prepare form contract for review	2.5hr	\$ 462.50
09/13/12	Exchange emails and fax docs to Bond Counsel re Continental Organics Note; Email Chairman, Exec Dir and CFO Re: Note	0.5hr	\$ 92.50
09/13/12	Review letter from ABO re OCFC; Email to Chairman, Exec Dir and CFO Re ABO letter	0.5hr	\$ 92.50

**TOTAL INVOICE                   \$5670.25**

**ORANGE COUNTY  
INDUSTRIAL DEVELOPMENT AGENCY**  
County Government Center  
Goshen, New York 10924

Robert Armistead, Chairman  
Mary Ellen Rogulski, Vice Chairman  
Stephen Brescia, Secretary  
John Steinberg, Jr., Assistant Secretary  
Henry VanLeeuwen  
Robert J. Schreiber, Sr.  
Russell O. Vernon

James O'Donnell, Executive Director  
Joel Kleiman, Chief Financial Officer  
Kevin Dowd, Attorney  
Laurie Villasuso, Administrative Assistant

**GUIDELINES FOR GRANT APPLICANTS**

These guidelines are provided to help your organization prepare a complete grant application.

**Funding Considerations:**

To be considered for funding, an organization must be designated as not-for-profit and/or tax exempt, or other at the discretion of the Industrial Development Agency Board.

**Orange County Industrial Development Agency is most interested in organizations that have a program which:**

- Directly benefits Orange County Job Development
- Is beneficial to Orange County on a county-wide basis
- Promotes Tourism
- Has clear goals and objectives for Economic Development

**Orange County Industrial Development Agency DOES NOT FUND:**

- Advertising or fund raising drives
- Partisan, political, or denominational programs
- Salaries, travel expenses or general and administrative costs
- Requests that do not include a detailed description of the project in writing and are not accompanied with a grant application

**ORANGE COUNTY  
INDUSTRIAL DEVELOPMENT AGENCY**  
County Government Center  
Goshen, New York 10924

Robert Armistead, Chairman  
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Stephen Brescia, Secretary  
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Robert J. Schreibeis, Sr.  
Russell O. Vernon

James O'Donnell, Executive Director  
Joel Kleiman, Chief Financial Officer  
Kevin Dowd, Attorney  
Laurie Villasuso, Administrative Assistant

**GRANT APPLICATION FORM**

**ORGANIZATION**

Name of Organization: Mount Saint Mary College DATE: 8/29/2012

Project Title: Dominican Center Transformation/Business Program Expansion

Address: 330 Powell Avenue

City/Zip Code: Newburgh 12550

Telephone: 845-569-3216 E-mail Address: joseph.valenti@msmc.edu

Name of Contact: Joseph Valenti

Title: Vice President for College Advancement

Specific amount requested from Orange County IDA: \$ 1,050,000

Have you received any grants or other forms of assistance from the Orange County Industrial Development Agency in the past?  Yes  No Dates and amounts \_\_\_\_\_

Have you received any other assistance from other agencies or organizations?  Yes  No  
If yes, please indicate from whom and the type or amount. \_\_\_\_\_

Kaplan Family Charitable Foundations, \$2.5 M

(Please remember that your request will receive the same consideration whether or not you have had previous requests in the past with the Orange County IDA.)

## ORGANIZATION BACKGROUND

(Include a brief history of your organization.)

Founded in 1959, Mount Saint Mary College is a four-year, independent, co-educational college in the Catholic Dominican tradition offering 19 undergraduate majors in the liberal arts and sciences, accounting, business management, computer information technology, education, medical technology, nursing and physical therapy. It offers graduate degree programs in nursing, education, and business administration. The 70-acre campus is located in Newburgh in the heart of the Hudson Valley.

## DESCRIPTION OF PROJECT

(Please indicate the amount of the project, capital investment, job creation and economic benefit to Orange County and its residents. Please provide a concise description of the need or problem to be addressed. Include the overall goals and purposes of your organization or specific department concerned, the specific purpose of the funds, and how the objective will be accomplished. Moreover, what is unique about your program? Include photos, drafts, charts, drawings, supporting documentation and any phasing, if more than one. Indicate what years funding represents and a breakdown. Please attach additional pages if more space is needed.)

### *Project Summary*

Mount Saint Mary College is seeking funding to transform the College's business education program into a fully IACBE-accredited School of Business. The College plans to renovate the Dominican Center, a 100,000 square-foot historic building located in the City of Newburgh, into a state-of-the-art learning facility. The building will include four technology-equipped meeting rooms which will be available for use by both Mount students and local businesses and nonprofits. Plans also include the renovation of space in Aquinas Hall for additional business education classrooms.

### *Job Creation*

**The project will create 200 predominantly union construction jobs and will employ local labor. The site is shovel-ready and the asbestos abatement phase is currently underway. The 200 jobs to be created will include: architects, project managers, surveyors, engineers, site contractors, demolition services, asphalt paving, concrete, masons, steel, carpentry, roofing, plumbing, electrical, HVAC, mechanical, spray fireproofing, door & window installation. The project would also create 12 new FTE positions including: writing center director, residence director, 6 or 7 dining services positions, 3 or more building and grounds positions, and one administrative assistant.**

An expanded business program at Mount Saint Mary College will assist in local workforce development. The College and its business program are partnering with the new Mid-Hudson Center for Global Advanced Manufacturing on a number of initiatives including internships, research and analytics, and a course in advanced manufacturing to be taught by Carl Meyer and Vince Cozzolino, co-CEOs of The Solar Energy Consortium, and others in their industry.

The College is also the home of the Meyer Business Research Center, a resource for students and faculty to perform data collection and analysis to support business development projects. The business program is currently developing courses in CNC, high-tech manufacturing, and quality control which will further support advanced manufacturing in the region.

### *Statement of Need*

As the region attempts to attract new industries like advanced or high-tech manufacturing, a skilled workforce is essential. Mount Saint Mary College is poised to play an important role in developing local workforce skills, which will in turn attract more industry to the region.

Mount Saint Mary College serves a diverse student population consisting of 75% female students, 23% minority students, and 37% first-generation college students (those who are among the first generation in their family to attend college).

### *Economic Benefit*

Mount Saint Mary College will be contributing to the economic revitalization of Newburgh and Orange County by creating jobs both in the short and long term, and by bolstering the skills of the local workforce through quality business education. The project will also create a 15% increase in students living on campus. Mount students and visitors spend \$22 million annually, and the College's total economic impact annually is \$125 million. Both amounts are expected to increase as a result of the Dominican Center project which will add 156 resident students actively engaged in the community, a roughly 15% increase in resident students. The College's annual operating budget is \$63 million.

In addition, the College provides meeting space and recreational facilities to local businesses and community organizations. The College hosts the new Mid-Hudson Center for Global Advanced Manufacturing, the Mid-Hudson Study Group, The Solar Energy Consortium, and the Newburgh City Historian. By creating four conference rooms equipped with state-of-the-art technology in the new Dominican Center, the College will be better able to provide meeting spaces for both Mount students and local businesses.

Many Mount students continue to work in the Hudson Valley area after graduation (8,200 alumni currently live in the Hudson Valley region). Accounting firms and businesses throughout the region routinely employ Mount business graduates. The College awards nearly 100 bachelor's degrees in business/accounting and 50 MBAs annually as the only MBA-granting institution in Orange County. Business students complete a capstone project in their senior year that involves collaboration with a local business. The College is also a source of entrepreneurs who may participate in the Orange County Business Accelerator program. In addition, hospitals and schools across the region benefit from the Mount's highly-trained nursing and education interns and graduates.

Expanding the business program while investing in existing infrastructure will allow the College to increase its economic impact, create short and long-term jobs, and provide an educated workforce that will support increased industry in the region.

### **BUDGET**

Specific amount requested from the Orange County Industrial Development Agency: \$ 1,050,000  
(Please include an itemized budget for this project and total program, your current sources of income and expenses, a balance sheet for the past year and contributions from other institutions or organizations, if any.)

Year 1:	\$350,000	Construction of technologically-equipped meeting rooms in Dominican Center
Year 2:	\$350,000	Construction of space in Aquinas Hall to expand Business program
Year 3:	\$350,000	Construction of space in Aquinas Hall to expand Business program

See attached budget for detail.

### **TARGET POPULATIONS AND PERFORMANCE SITE(S)**

(This project must show its benefits to all of Orange County and the residents or describe the unique benefit to a specific segment of Orange County that may not happen if the Orange County IDA were to reject this Grant.)



The creation of a School of Business will benefit both the City of Newburgh, and through our alumni, the Mid-Hudson Valley. Four technologically-equipped meeting rooms will serve both Mount students and local businesses and community organizations that are in need of gathering space. The addition of 156 resident students (15% increase) will stimulate spending at local businesses.

The expansion of the College's business program will enhance the College's ability to provide a workforce suitable to the needs of businesses in the Hudson Valley. As student enrollment increases, hospitals and schools across the region will also continue to benefit from the Mount's skilled nursing and education graduates. There are currently 910 Mount students, 3,939 alumni, and 310 employees living in Orange County. With more than 8,200 Mount alumni living in the Hudson Valley, the Mount will continue to provide a quality education that produces an educated workforce. This will in turn attract more businesses and advanced manufacturing to the region.

## **EVALUATION**

(How will you determine the impact of this project if funded? [For example, a survey, appraisal of physical improvements or attendance figures.] Please be specific.)

The impact of the project will be assessed in three ways:

1. Measuring increased student enrollment in the business program.
2. Collecting data on Mount graduates to determine how many work in Orange County businesses, including the Orange County Accelerator.
3. Collecting data on Orange County businesses to determine the impact of the expanded business program on businesses in the Mid-Hudson Valley.

## **PLEASE RETURN THIS APPLICATION TO:**

Orange County Industrial Development Agency  
Orange County Government Center  
255 Main Street  
Goshen, NY 10924

## **Dominican Center Project Budget - Year 1**

Creation of 3 Conference Rooms and 1 Multipurpose Room  
For College and Community Use

### Construction Costs

includes mechanical, electrical & plumbing  
1,750 sq ft total (4 rooms) \$231,600

### Information Technology Infrastructure Costs

Wireless Access Points and Controllers	\$20,000
Fiber Terminations	\$55,000
First Floor Conference Room	
1 display, 1 conference phone	\$3,000
Second Floor Conference Room (1)	
1 display, 1 conference phone	\$3,000
Second Floor Conference Room (2)	
1 display, 1 conference phone	\$3,000
Second Floor Multipurpose Room	
Dual projection, sound, controls	\$35,000
Total	\$350,600
Amount of IDA Request, Year 1	\$350,000

## **Dominican Center Project Budget - Years 2 & 3**

Expansion of the Business program

Renovation of space to be made available by relocation  
of existing college library

### Construction Costs

approx. 6,600 sq ft total

includes demolition and renovation

includes mechanical, electrical & plumbing \$726,000

Total \$726,000

Amount of IDA Request, Year 2 \$350,000

Amount of IDA Request, Year 3 \$350,000

Dominican Center Renovation/Business Program Expansion  
Projected Timeline for Project Costs

2013 Jan	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV.	DEC.
	0	0 \$50,000			\$50,000	\$100,000	\$100,000			\$25,000	\$25,000
2014 Jan	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV.	DEC.
					\$25,000	\$50,000	\$75,000	75,000	75,000	25,000	25,000
2015 Jan	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV.	DEC.
	25,000	50,000	75,000	75,000	\$50,000	\$50,000					

*Kevin T. Dowd, Esq.*  
*46 Daisy Lane*  
*Montgomery, New York 12549*

Telephone/Facsimile (845) 778-5442

September 5, 2012

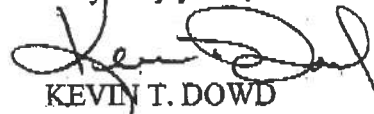
Mr. Carmel Mompalao  
Gabrielle Manufacturing, LLC  
11 Bond Street  
Central Valley, NY 10917

RE: Orange County Industrial Development Agency

Dear Mr. Mompalao:

I am the new attorney for the Orange County Industrial Development Agency and I am contacting you regarding your letter dated June 13, 2012, to the former IDA attorney Philip Crotty in which you were requesting assistance in applying for the PILOT portion of the benefits available through the IDA. I did contact your office by telephone a couple of weeks ago and left a message for you to contact me at your earliest convenience. Since I have not heard from you, I decided to reach out to you by mail. Please contact me so that we may follow up on this matter.

Very truly yours,

  
KEVIN T. DOWD  
Attorney for the IDA

cc. IDA Board  
IDA Executive Director

*Kevin T. Dowd, Esq.*  
*46 Daisy Lane*  
*Montgomery, New York 12549*

Telephone/Facsimile (845) 778-5442

September 7, 2012

Steven J. Spiegel, Esq.  
148 North Main Street  
Florida, NY 10921

RE: Orange County IDA and Breonics

Dear Mr. Spiegel:

I am the newly appointed attorney for the Orange County Development Agency having replaced the now happily retired Phil Crotty. I am writing to you first, to introduce myself to you, and second, to request an update on the Breonics situation for the IDA. Phil's file indicates that your last communication was in May of 2011. You may contact me at the above address or telephone number or by email at [kdcmmish@aol.com](mailto:kdcmmish@aol.com).

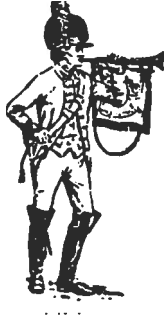
I look forward to hearing from you in the near future.

Very truly yours,



KEVIN T. DOWD  
Attorney for the IDA

cc. IDA Board  
IDA Executive Director



# TOWN OF NEW WINDSOR

555 UNION AVENUE  
NEW WINDSOR, NEW YORK 12553  
TELEPHONE: (845) 563-4630  
E-FAX: (845) 563-4630

**TOWN ATTORNEY**  
MICHAEL D. BLYTHE, ESQ.

August 30, 2012

James O'Donnell, Executive Director  
Orange County Industrial Development Agency  
255 Main Street  
Goshen, NY 10924

Re: Orange County Business Accelerator  
4 Crotty Lane, New Windsor, NY

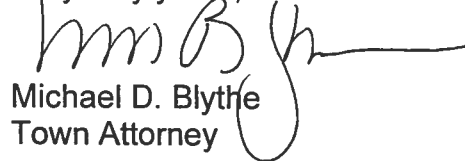
Dear Mr. O'Donnell:

We are in receipt of your correspondence of August 21, 2012 with regard to the above matter. Your correspondence requests that the Town of New Windsor extend the tax abatement on the property at Stewart Airport commonly known as the "Business Accelerator".

I have reviewed the lease and that document provides for an extension of the tax abatement without need for additional municipal approval. Since the request has been made, the Town of New Windsor will consider the tax abatement extended inasmuch as the lease option has been exercised.

If you require anything further, please advise.

Very truly yours,

  
Michael D. Blythe  
Town Attorney

MDB/jtm

cc: George A. Green, Supervisor



# Village of Monroe

7 Stage Road, Monroe, NY 10950  
Tel: (845) 782-8341 ~ Fax: (845) 782-3006

**Mayor**

James C. Purcell

**Trustees**

Wayne Chan  
Irene Conklin  
Melinda Gormley  
Theodore E. Wright

**Clerk**

Virginia Carey

**Treasurer**

Catherine M. Murray

**Attorney**

J. Scott Bonacic, Esq.

**Building Department**

Jay Wilkins, Inspector  
783-8656

**Police Department**

Dominic W. Giudice, Chief  
782-8644

**Department of Public Works**

Brian T. Smith, Supt.  
783-4440

**Water Department**

783-4440

**Planning Board**

Gary Parise, Ch.

**Arch. Appearance Review Bd.**

Joseph C. Mancuso, Ch.

**Zoning Board of Appeals**

Paul S. Baum, Esq. Ch.

**Village Historian**

Linda Burroughs

September 5, 2012

Mr. Robert Armistead, Chairman  
Orange County Industrial Development Agency  
Orange County Government Center  
255 Main Street  
Goshen, New York 10924

Re: Crystal Run Healthcare ("Crystal Run") – Monroe, NY

Dear Mr. Armistead:

On behalf of the Village of Monroe (the "Village"), I am writing to you today to affirm that The Village supports Crystal Run Healthcare's financial assistance application to the Orange County IDA (the "IDA") for its planned expansion at 900 Route 17M. The proposed project is a medical office building of approximately 128,000 square feet which represents a \$35 million construction investment and will ultimately create 452 net new permanent jobs. Additionally, The Village supports Crystal Run's request for the IDA's enhanced 10 year PILOT for the project which will act as an incentive to move the project forward without reducing the Village's current tax revenue from the project site.

Please contact me at (845) 782-8341 with any questions.

Very truly yours,

James C. Purcell

Mayor



— OCFC —

**Rendleman, Laurie**

---

**To:** kdcommish@aol.com  
**Subject:** RE: OCFC-Resignation

-----Original Message-----

From: Philip Crotty <[philip.crotty@yahoo.com](mailto:philip.crotty@yahoo.com)>  
To: kdcommish <[kdcommish@aol.com](mailto:kdcommish@aol.com)>  
Sent: Wed, Aug 29, 2012 8:12 am  
Subject: OCFC-Resignation

Dear Mr. Dowd:

Please accept this e-mail as my resignation as attorney for the Orange County Funding Corporation and its micro-loan committee. Please express my appreciation to the board members and Executive Director for allowing me to serve.

Very truly yours,

Phil Crotty

Click [here](#) to report this email as spam.