



# ORANGE COUNTY

## INDUSTRIAL DEVELOPMENT AGENCY

**Jeffrey D. Crist**, Chairman • **Dean Tamburri**, Vice Chairman • **Vincent Odock**, Secretary • **Susan Walski**, Board Member **Marc Greene**, Board Member • **Giovanni Palladino**, Board Member • **Linda Muller**, Board Member  
**William Fioravanti**, Chief Executive Officer • **Lino J. Sciarretta**, General Counsel • **Daniel G. Birmingham**, Bond Counsel

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### **Governance Committee Agenda**

PLEASE TAKE NOTICE, The Orange County Industrial Development Agency will hold a Governance Committee Meeting on December 17<sup>th</sup>, 2025, immediately following the OCFC Governance Committee Meeting that starts at 3:00 PM at the Orange County IDA Headquarters, 4 Crotty Lane, Suite 100, New Windsor, NY 12553 to consider and/or act upon the following:

#### Order of Business

- **Call Meeting to Order**
- **Roll Call**
- **Proof of Notice**
- **Minutes**
  - Approval of Minutes from the September 25<sup>th</sup>, 2025, OCIDA Governance Committee Meeting
- **Old Business**
  - Policies Review and Revision
  - By-Laws
  - Job Deficits Report
- **Adjournment**

**To watch the livestream, please visit our website: [www.ocnyida.com](http://www.ocnyida.com)**

Dated: December 3, 2025

By: William Fioravanti – Chief Executive Officer

**Orange County Industrial Development Agency 4 Crotty Lane, Suite 100 • New Windsor, NY 12553**  
**Phone: (845) 234-4192 • Fax: (845) 220-2228 • Email: [business@ocnyida.com](mailto:business@ocnyida.com)**



# ORANGE COUNTY

## INDUSTRIAL DEVELOPMENT AGENCY

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**Jeffrey Crist**, Chairman • **Dean Tamburri**, Vice Chairman • **Vincent Odock**, Secretary  
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Date: November 24, 2025  
From: Jeffrey D. Crist  
Re: Next Meeting Date

### *OCIDA Governance Committee Meeting Notice*

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The next Governance Committee meeting of the  
Orange County Industrial Development Agency is:

**Wednesday, December 17<sup>th</sup>, 2025**  
**At 3:30pm or immediately following the**  
**OCFC Governance Committee meeting**

**OCIDA Headquarters**  
**4 Crotty Lane, Suite 100**  
**New Windsor, NY 12553**

**To watch the livestream, please visit our website: [www.ocnyida.com](http://www.ocnyida.com)**

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**Orange County Industrial Development Agency**  
4 Crotty Lane  
New Windsor, NY 12553  
(845) 234-4192

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**OCIDA Governance Committee Minutes**  
Thursday, September 25<sup>th</sup>, 2025

**Meeting Location:** 4 Crotty Lane, Suite 100, New Windsor, NY 12553

**Committee Members Present:** Linda Muller (Chair), Jeffrey Crist, Giovanni Palladino, Dr. Vincent Odock

**Committee Members Absent:** Dean Tamburri

**Staff Present:** Bill Fioravanti, Kelly Reilly, Marty Borrás, Cayden Jones (AV), Rudy Zodda (General Counsel)

**Others Present:** Brian Sanvidge (NYS Appointed Monitor via Zoom)

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**I. Call Meeting to Order**

The Chairwoman called the meeting to order at 3:43 p.m.

**II. Roll Call**

Mr. Fioravanti acknowledged the Committee, staff members, and guest present.

**III. Proof of Notice**

The Chairwoman acknowledged that notice of this meeting was properly provided.

**IV. Minutes**

**A MOTION TO ACCEPT THE AUGUST 6<sup>TH</sup>, 2025, OCIDA GOVERNANCE COMMITTEE MEETING MINUTES AS PRESENTED WAS MADE BY MR. PALLADINO, SECONDED BY MR. CRIST, AND PASSED UNANIMOUSLY.**

**V. Old Business**

**Policies Review and Revision:** Mr. Fioravanti stated that similar to the discussion during the OCFC Governance meeting, 7 of the policies are being reformatted to include cover pages and will be presented to the full Board for approval at the October 2025 meeting where the remaining 5 by-laws currently under review will also be approved.

**VI. New Business**

**Fee Schedule:** Mr. Fioravanti discussed the proposed changes and the addition of new fees as a

means for the OCIDA to be reimbursed for expenses related to administering a project's public hearing, cost benefit analyses, annual compliance fees, and local labor monitoring fees.

**A MOTION TO RECOMMEND ADOPTION OF THE NEW FEE SCHEDULE BY THE FULL BOARD WAS MADE BY MR. CRIST, SECONDED BY MR. PALLADINO, AND PASSED UNANIMOUSLY.**

**Ethics Officer / By-Laws:** Mr. Fioravanti discussed the addition of the ethics officer role which would be held by the Chairperson of the agency and in the event of a conflict, the responsibility would go to the Chairperson of the Governance Committee.

**A MOTION TO ADD THE ETHICS OFFICER POSITION TO THE BY-LAWS WAS MADE BY DR. ODOCK, SECONDED BY MR. CRIST, AND PASSED UNANIMOUSLY.**

**A MOTION TO ENTER INTO EXECUTIVE SESSION ON THE ADVICE OF COUNSEL WAS MADE BY MR. PALLADINO, SECONDED BY MR. CRIST, AND PASSED UNANIMOUSLY.**

**Executive Session start – 3:49pm**

**A MOTION TO EXIT EXECUTIVE SESSION WAS MADE BY MS. MULLER, SECONDED BY MR. TAMBURRI, AND PASSED UNANIMOUSLY. NO ACTION WAS TAKEN.**

**Executive Session end – 4:06pm**

## **VII. Adjournment**

**A MOTION TO ADJOURN WAS MADE BY MR. PALLADINO, SECONDED BY DR. ODOCK, AND PASSED UNANIMOUSLY.**

**The meeting closed at 4:06 p.m.**

**MANAGEMENT AGREEMENT BETWEEN THE ORANGE COUNTY  
INDUSTRIAL DEVELOPMENT AGENCY AND THE ORANGE COUNTY  
FUNDING CORPORATION FOR SUPPORT SERVICES**

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**TOPIC:** Administration

**RESPONSIBLE DIRECTOR:** CEO

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**President and Chief Executive  
Officer**

**APPROVED BY:**

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**Chairman, Board of Directors**

**EFFECTIVE DATE:** December 17, 2025

**SUPERSEDES:** Any and all previous dates

**UPDATED (date):** September 22, 2025

**REVIEWED (date):** December 17, 2025

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**I. Statement and Purpose:**

This agreement formalizes the relationship between the Orange County Industrial Development Agency (IDA) and the Orange County Funding Corporation (OCFC). Since both organizations share the same board members, offices, and executive officers, the agreement sets clear terms for the IDA to provide support services to the OCFC, ensuring compliance with state laws and continuity of operations without additional compensation.

**II. Significant Principles:**

- Both entities share the same board of directors, office location, and executive leadership.
- The agreement memorializes the shared management and support services.
- Each organization retains its own liability insurance and Directors and Officers coverage.

- The arrangement ensures compliance with state laws, rules, and regulations.

### **III. Procedure:**

- The IDA assumes responsibility for carrying out the duties of CEO, COO, and CFO for the OCFC, as defined in the OCFC By-Laws.
- No compensation is provided to the IDA or its officers for these services.
- The agreement becomes effective January 1, 2021, and continues until terminated by either party.
- Amendments require resolutions passed by both Boards of Directors at official meetings.

### **IV. Evaluation:**

- The agreement can be terminated at any time by either the IDA or OCFC.
- Compliance is maintained through adherence to state law and internal by-laws.
- Severability ensures the agreement remains enforceable even if any provision is deemed invalid.

**THIS AGREEMENT** is entered into as of the 1st day of January, 2021, by and between the Orange County Funding Corporation, a Not-For-Profit Corporation of the State of New York, with offices at 4 Crotty Lane, New Windsor, New York 12553, hereinafter “the OCFC” and the Orange County Industrial Development Agency, a public benefit corporation organized under the laws of the State of New York with offices at 4 Crotty Lane, New Windsor, New York 12553, hereinafter “IDA.”

### **WITNESSETH:**

**WHEREAS**, the IDA is a public benefit corporation organized by Chapter 390 of the Laws of 1972 of the State of New York pursuant to Title I of Article 18-A of the General Municipal Law of the State of New York; and

**WHEREAS**, the OCFC is a Not-For-Profit Local Development Corporation incorporated pursuant to Section 1411 of the Not-For-Profit Corporation Law of the State of New York; and

**WHEREAS**, the IDA and OCFC have the same members constituting their respective Boards of Directors and share the same physical offices; and

**WHEREAS**, the IDA and OCFC have, through the adoption of their respective By-Laws, established the same corporate offices of Chief Executive Officer, Chief Operating Officer and Chief Financial Officer and have filled these positions with the same individuals for both; and

**WHEREAS**, the IDA and OCFC Boards believe that it is advisable to memorialize the management arrangement between the two corporations for support services.

**NOW, THEREFORE**, in consideration of the mutual covenants herein contained, the parties agree as follows:

**SECTION 1: TERMS**

- A. The IDA agrees to perform the services and fulfill the duties of the Chief Executive Officer, Chief Operating Officer and Chief Financial Officer of the OCFC as those duties are defined by the OCFC By-Laws.
- B. The IDA will be responsible for ensuring that the OCFC is in compliance with all State laws, rules, and regulations now in effect or which, in the future, may come into effect.
- C. For these services, neither the IDA nor its corporate officers performing the services under this Agreement, shall be entitled to any compensation.
- D. The IDA and the OCFC shall keep and maintain in effect at all times their own comprehensive liability insurance and Directors and Officers Errors and Omission Liability Policies.
- E. The IDA and OCFC shall have the right to terminate this Agreement at any time.

**SECTION 2. GENERAL PROVISIONS.**

- A. The text herein shall constitute the entire agreement between the parties and may only be amended by resolution of both Boards of Directors at a regular or special meeting of the respective Boards.
- B. This Agreement shall become effective as of January 1, 2021 and shall continue in effect until such time as either party exercises its right to terminate this Agreement as noted above.
- C. This Agreement shall be governed by the Laws of the State of New York.
- D. If any provision, or any portion thereof, contained in this Agreement is held invalid, illegal or unenforceable by a court of competent jurisdiction, the remainder of this Agreement shall be deemed severable, shall not be affected and shall remain in full force and effect.

**IN WITNESS WHEREOF**, the OCFC has caused this agreement to be signed and executed on its behalf by its Chief Executive Officer and the IDA has caused this agreement to be signed and executed on its behalf by its Chief Executive Officer, on the day and year first above written.

Orange County Funding Corp

Orange County Industrial Development Agency

\_\_\_\_\_  
BY:  
Chief Executive Officer

\_\_\_\_\_  
BY:  
Chief Executive Officer

**ORANGE COUNTY INDUSTRIAL DEVELOPMENT AGENCY  
WHISTLEBLOWER POLICY**

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**AREA:** Governance

**RESPONSIBLE DIRECTOR:** CEO

**AFFECTED DEPARTMENTS:** Administration

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**Chief Executive Officer**

**APPROVED BY:**

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**Chairman, Board of Directors**

**EFFECTIVE DATE:** December 17, 2025

**SUPERSEDES:** Any and all previous dates

**UPDATED (date):** September 22, 2025

**REVIEWED (date):** December 17, 2025

**I. Statement and Purpose:**

The Whistleblower Policy is designed to protect individuals who, in good faith, report suspected violations of the Agency’s Code of Ethics or other instances of potential wrongdoing. It ensures that employees, officers, and board members can raise concerns without fear of retaliation, thereby fostering integrity, accountability, and transparency within the Agency’s operations.

**II. Significant Principles:**

- Protects whistleblowers from retaliation, harassment, or adverse personnel actions.
- Defines key terms such as “good faith,” “whistleblower,” “wrongdoing,” and “personnel action.”
- Encourages prompt and timely reporting of potential wrongdoing.
- Upholds confidentiality of the whistleblower’s identity and allegations as much as possible.

- Establishes accountability for retaliation, with disciplinary action up to termination.

### **III. Procedure:**

- Whistleblowers may report wrongdoing orally or in writing to the CEO, General Counsel, or Board Chair.
- Reports must be made promptly and in good faith.
- The Agency will keep whistleblower identity and allegations confidential to the extent practicable.
- Reports will be investigated in a timely and reasonable manner; criminal conduct may be referred to law enforcement.
- Allegations of retaliation will be independently investigated and addressed.

### **IV. Evaluation:**

- Effectiveness is measured by employees' willingness to report wrongdoing without fear of retaliation.
- Policy success depends on timely investigations and consistent enforcement of disciplinary actions.
- Confidentiality and non-retaliation provisions build trust and encourage compliance.
- Strong accountability mechanisms reinforce the Agency's commitment to ethical conduct and transparency.

### **Definitions:**

“Good Faith”- Information concerning potential wrongdoing is disclosed in “good faith” when the individual making the disclosure reasonably believes such information to be true and reasonably believes that it constitutes potential wrongdoing.

“Agency Employee” – All board members, officers and staff employed by the Agency whether full-time, part-time, employed pursuant to a contract and temporary employees.

“Whistleblower” – Any Agency employee who, in good faith, discloses information concerning wrongdoing by an Agency board member, officer, employee or concerning the business of the Agency itself.

“Wrongdoing” – Any alleged corruption, fraud, criminal or unethical activity, misconduct, waste, conflict of interest, intentional reporting of false or misleading information or abuse of authority engaged in by an Agency board member, officer or employee that relates to the Agency.

“Personnel action: - Any action affecting compensation, appointment, promotion, transfer, assignment, reassignment, reinstatement or evaluation of performance.

**Obligation To Report Wrongdoing:**

Any board member, officer or employee of the Agency who discovers or has knowledge of potential wrongdoing concerning other board members, officers or employees of the Agency, or a person having business dealings with the Agency or concerning the Agency itself, shall report such activity in accordance with the following procedures:

- (a) The Whistleblower shall disclose any information concerning wrongdoing either orally or in writing to the Managing Director, the Agency’s general counsel or Chairperson of the board.
- (b) The Whistleblower shall report such wrongdoing in a prompt and timely manner.
- (c) The identity of the Whistleblower and the substance of his or her allegations will be kept confidential to the best extent possible.
- (d) The individual to whom the potential wrongdoing is reported shall investigate and handle the claim in a timely and reasonable manner, which may include, in the case of suspected criminal conduct, referral to an appropriate law enforcement agency.

**No Retaliation:**

No board member, officer or employee of the Agency shall retaliate against any whistleblower for the disclosure of potential wrongdoing, whether through threat, coercion or abuse of authority. Any attempts at retaliation are strictly prohibited and:

- (a) No Agency officer or employee who, in good faith, discloses potential violations of this Agency’s Code of Ethics or other instances of potential wrongdoing, shall suffer harassment, retaliation or adverse personnel action.
- (b) All allegations of retaliation against a whistleblower will be thoroughly investigated by this Agency.
- (c) Any allegation of retaliation will be taken and treated seriously and irrespective of the outcome of the initial complaint and, in the event an Agency officer or employee is found to have retaliated against a whistleblower, such employee shall be subject to appropriate discipline which may include termination of employment.

**ORANGE COUNTY INDUSTRIAL DEVELOPMENT AGENCY  
AUDIT SERVICES POLICY**

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**AREA:** Finance

**RESPONSIBLE DIRECTOR:** CEO/CFO

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**President and Chief Executive Officer**

**APPROVED BY:**

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**Chairman, Board of Directors**

**EFFECTIVE DATE:** December 17, 2025

**SUPERSEDES:** Any and all previous dates

**UPDATED (date):** September 22, 2025

**REVIEWED (date):** December 17, 2025

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**I. Statement and Purpose:**

The Audit Services Policy is designed to preserve the independence, objectivity, and integrity of the Agency’s annual financial audit process. It establishes clear restrictions on auditor rotation, prohibits conflicts of interest, and limits the types of services an external auditor may provide. By doing so, the policy strengthens public trust, ensures compliance with New York State requirements for public authorities, and supports transparency and accountability in the Agency’s financial reporting.

**II. Significant Principles:**

- Rotation requirement: the lead audit partner cannot serve for more than five consecutive fiscal years.
- Prohibition on contemporaneous non-audit services unless specifically approved by the Audit Committee.

- List of prohibited services includes bookkeeping, financial systems design, valuation, actuarial, internal audit outsourcing, management functions, investment advisory, and legal services unrelated to the audit.
- Independence safeguard: no audit services may be provided if an Agency executive (CEO, CFO, etc.) was employed by the audit firm and participated in an audit within the prior year.

### **III. Procedure:**

- Audit Committee selects and retains the certified independent public accounting firm.
- Prior to engagement, confirm compliance with restrictions on partner rotation, non-audit services, and employment conflicts.
- Obtain written Audit Committee approval for any permitted non-audit services.
- Maintain documentation of all approvals, confirmations, and auditor independence checks in Agency records.

### **IV. Evaluation:**

- Annual review by the Audit Committee to ensure auditor independence and performance.
- Verification of compliance with five-year rotation and one-year employment restrictions.
- Oversight of Audit Committee approvals for any permitted non-audit services.
- Periodic policy review to align with evolving standards set by the Authorities Budget Office (ABO) and professional auditing guidelines.

- (A) The certified independent public accounting firm performing the Agency's audit will be prohibited from providing audit services if the lead (or coordinating) audit partner responsible for reviewing the audit, has performed audit services for the Agency in each of the five previous fiscal years;
- (B) The certified independent public accounting firm performing the audit shall be prohibited from performing any non-audit services to the Agency contemporaneously with the audit, unless receiving previous written approval by the Audit Committee including: (i) bookkeeping or other services related to the accounting records or financial statement of the Agency, (ii) financial information systems design and implementation, (iii) appraisal or valuation services, fairness opinions, or contribution-in-kind reports, (iv) actuarial services, (v) internal audit outsourcing services, (vi) management functions or human services, (vii) broker or dealer, investment advisor, or investment banking services and (viii) legal services and expert services unrelated to the audit; and

- (C) It shall be prohibited for any certified independent public accounting firm to perform for such Agency any audit service if the chief executive officer, comptroller, chief financial officer, chief accounting officer, or any other person serving in an equivalent position for the Agency, was employed by that certified independent public accounting firm and participated in any capacity in the audit of the Agency during the one (1) year period preceding the date of the initiation of the audit.

**ORANGE COUNTY INDUSTRIAL DEVELOPMENT AGENCY  
NOTICE POLICY**

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**AREA:** Administration

**RESPONSIBLE DIRECTOR:** Director of Administration

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**President and Chief Executive Officer**

**APPROVED BY:**

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**Chairman, Board of Directors**

**EFFECTIVE DATE:** December 17<sup>th</sup>, 2025

**SUPERSEDES:** Any and all previous dates

**UPDATED (date):** December 9, 2025

**REVIEWED (date):** December 17, 2025

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**I. Statement and Purpose:**

The Orange County Industrial Development Agency (IDA) adopted this Notice Policy to ensure compliance with New York State General Municipal Law regarding communication with local taxing jurisdictions. The policy establishes clear requirements for providing timely notices of benefits, deviations from tax exemption policies, and the expiration of payment in lieu of tax (PILOT) agreements, ensuring transparency and adherence to state law.

**II. Significant Principles:**

- Policy is rooted in the General Municipal Law and related enabling legislation.
- Ensures consistent, lawful communication with local taxing jurisdictions.
- Promotes transparency by notifying stakeholders of benefits, deviations, and agreement expirations.
- Applies specifically to resolutions under Sections 859-a(1) and 874(4)(b) and to PILOT expirations.

### III. Procedure:

- Deliver copies of relevant resolutions and deviation notices electronically (with read receipts) to local taxing jurisdictions.
- For school districts, notices must also be sent to the district clerk and superintendent.
- If no read receipt is returned within 3 business days, follow-up with certified mail (return receipt requested).
- Maintain and track a list of all PILOT agreements with expiration dates.
- Notify affected jurisdictions at least two years before PILOT expiration (or immediately upon early termination), using electronic correspondence with delivery receipts.
- Agency may adopt additional procedures as needed to fulfill the policy's purpose.

### IV. Evaluation:

- Compliance is judged by timely, verifiable delivery of required notices.
- Backup procedures (certified mail) ensure accountability when electronic confirmation is not received.
- Ongoing maintenance of a PILOT expiration list supports proactive communication.
- Policy effectiveness is tied to consistent adherence to statutory requirements and transparent communication practices.

The Orange County Industrial Development Agency (the “*Agency*”) has adopted this Notice Policy (the “*Policy*”) in accordance with Section 859-a(1)(a), 858(15) and 874(4)(b) of the New York State General Municipal Law to establish a policy for providing certain notices to local affected taxing jurisdictions. This Policy shall be consistent with and in compliance with the provisions of Chapter 1030 of Laws of 1969 of New York, constituting Title 1 of Article 18-A of the General Municipal Law, Chapter 24 of the Consolidated Laws of New York, as amended (the “*Enabling Act*”) and Chapter 641 of the Laws of 1979 of the State of New York, as amended from time to time (said Chapter and the Enabling Act being hereinafter collectively referred to as the “*Act*”), and any other applicable law.

**NOTICE OF BENEFITS AND DEVIATIONS:** The Agency shall deliver a copy of the resolution adopted pursuant to subdivision one of Section 859-a (1) and/or any notice of deviation from the Agency's Uniform Tax Exemption Policy required by Section 874(4)(b), by electronic correspondence with a read receipt, to the chief executive officer of each affected local taxing jurisdiction. If the affected local taxing jurisdiction is a school district, the Agency shall deliver a copy of such resolution to the district clerk and the

district superintendent of each affected school district in accordance with the process set forth herein. If the Agency does not receive a returned read receipt within ten business days, the Agency shall follow up by sending the applicable documents by certified mail, return receipt requested.

**NOTICE OF PILOT EXPIRATION.** The Agency shall maintain a list of all payment in lieu of tax agreements and their expiration dates and notify each affected local taxing jurisdiction within two (2) years of the stated expiration of each such agreement or immediately upon an earlier termination. Any such notice shall be provided by electronic correspondence with a delivery receipt.

The Agency may establish such other procedures as may be necessary to effectuate the purpose and goals of this Policy and the Act.

Adopted: May 17, 2023, Effective January 1, 2023 (for all 859-a and 874(4)(b) resolution notices) and February 1, 2023 (for PILOT expiration notices).

**ORANGE COUNTY INDUSTRIAL DEVELOPMENT AGENCY  
TRAVEL POLICY**

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**TOPIC:** Administration

**RESPONSIBLE DIRECTOR:** Director of Administration

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**President and Chief Executive  
Officer**

**APPROVED BY:**

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**Chairman, Board of Directors**

**EFFECTIVE DATE:** December 17, 2025

**SUPERSEDES:** Any and all previous dates

**UPDATED (date):** December 9, 2025

**REVIEWED (date):** December 17, 2025

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**I. Statement and Purpose:**

The Travel Policy ensures that all travel undertaken by Board members, officers, and employees of the Orange County Industrial Development Agency is conducted responsibly, with prior approval, and in a manner that guarantees accountability for public funds. The policy establishes clear standards for authorizing, reimbursing, and reporting travel expenses to prevent misuse and to align travel with official agency duties.

**II. Significant Principles:**

- Policy applies to all Board members, officers, and employees.
- Travel must be pre-approved to qualify for reimbursement.
- Personal travel expenses cannot be charged to the Agency.
- Responsibility and ethical reporting of travel costs is required.

### **III. Procedure:**

- CEO must approve all reimbursable travel; if CEO is the traveler, the Chairman must authorize.
- Travelers may use personal vehicles if cost-effective or time-saving; reimbursement follows IRS mileage rates.
- Meals reimbursed at actual cost or per diem (whichever is less).
- Lodging reimbursed at actual expense, within location-based rate caps, with exceptions allowed for special circumstances.
- Miscellaneous expenses handled case by case.
- CEO sets and updates mileage rates, per diem allowances, and lodging caps on an annual basis based upon current USGSA rates.

### **IV. Evaluation:**

- Effectiveness measured by adherence to pre-authorization and reimbursement rules.
- Compliance ensured through clear reporting and verification of expenses.
- Accountability maintained by prohibiting personal expenses and requiring ethical reporting.
- Oversight reinforced through specific approval responsibilities (CEO, Chairman).

#### Section 1. APPLICABILITY

This policy shall apply to every member of the Board (the “Board”) of the Orange County Industrial Development Agency (the “Agency”) and all officers and employees.

#### Section 2. APPROVAL of TRAVEL

All official travel for which a reimbursement will be sought must be approved by the Chief Executive Officer (CEO) prior to such travel. However, when the Chief Executive Officer will seek reimbursement for travel, such travel must be pre-authorized by the Chairman.

#### Section 3. TRAVEL EXPENSES

Travelers may use their private vehicle for business purposes if it is less expensive than renting a car, taking a taxi, or using alternative transportation, or if it saves time. The traveler will be reimbursed at prevailing IRS mileage rate.

Meals will be reimbursed at actual expense or a per diem rate, whichever is less. Lodging will be reimbursed at actual expense up to certain daily rate caps established for various locations. The applicability of such caps shall be determined on a case by case basis taking into consideration availability of lodging and other extenuating circumstances.

Reimbursement for miscellaneous expenses shall be determined on a case by case basis. Mileage rates, per diem allowances and lodging caps will be established and from time to time amended by the Chief Executive Officer. All determinations made pursuant to this section shall be made by the CEO. In the instance where such determinations regard travel by the Chief Executive Officer, the Chairman shall make such determinations.

#### Section 4. PAYMENT of TRAVEL EXPENSES

The Agency will reimburse all reasonable expenses related to meals, travel and lodging that were incurred by any director, officer or employee as a result of the performance of their official duties. All official travel shall be properly authorized, reported and reimbursed. Under no circumstances shall expenses for personal travel be charged to, or temporarily funded by the Agency. It is the traveler's responsibility to report travel expenses in a responsible and ethical manner in accordance with this policy.

**ORANGE COUNTY INDUSTRIAL DEVELOPMENT AGENCY  
FREEDOM OF INFORMATION LAW (FOIL) POLICY**

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**AREA:** Administration

**RESPONSIBLE DIRECTOR:** Director of Administration

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**President and Chief Executive Officer**

**APPROVED BY:**

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**Chairman, Board of Directors**

**EFFECTIVE DATE:** December 17<sup>th</sup>, 2025

**SUPERSEDES:** Any and all previous dates

**UPDATED (date):** December 9, 2025

**REVIEWED (date):** December 17, 2025

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**I. Statement and Purpose:**

The Freedom of Information Law (FOIL) Policy of the Orange County Industrial Development Agency (OCIDA) ensures transparency, accountability, and compliance with New York State Public Officers Law, Sections 84–90. This policy establishes the process by which the public may access Agency records, outlines the responsibilities of designated officers, and provides guidelines for handling requests, appeals, and applicable fees. Its purpose is to guarantee timely responses, protect sensitive information, and uphold the public’s right to government records while maintaining orderly and consistent recordkeeping practices.

**II. Significant Principles:**

- Public access to records is a legal right under New York State law.
- A designated Records Access Officer and Records Appeals Officer are responsible for managing requests and appeals.
- Transparency is balanced with necessary redactions to protect sensitive or restricted information.
- Fees are applied fairly and consistently in accordance with FOIL guidelines.

### **III. Procedure:**

- Written requests must be submitted via mail or email to the Records Access Officer with sufficient detail to identify the requested record.
- The Records Access Officer responds within five business days; if records are delayed, a timeframe (generally within 20 business days) is provided.
- Denials must be issued in writing, including reasons for denial and information on the right to appeal.
- Appeals are submitted in writing to the Records Appeals Officer, who must issue a decision within 10 business days.
- Copies are provided electronically or in hard copy, with costs applied per the Agency's fee schedule.

### **IV. Evaluation:**

- Annual review and update of the subject matter list of records maintained by the Agency.
- Regular monitoring of response times to ensure compliance with statutory deadlines.
- Tracking of appeals and outcomes to identify recurring issues or needed process improvements.
- Periodic review by the Board to ensure the policy continues to align with State law and best practices for transparency.

### **V. Definitions:**

#### **RECORDS ACCESS OFFICER:**

The Records Access Officer of the Agency shall be appointed by the Chief Executive Officer at the Annual Meeting.

The Records Access Officer shall:

- A. Respond to all inquiries relating to the availability to the public of the OCIDA's records pursuant to the Freedom of Information Law within a specified five business days following receipt of request;
- B. Receive and process requests for access to records in the manner prescribed by law;
- C. Maintain and update on an annual basis, a current list, by subject matter or file categories, under which Agency records are kept.

#### **RECORDS APPEALS OFFICER:**

The Records Appeals Officer of the Agency shall be the OCIDA's General Counsel.

The Records Access Officer shall:

- A. Processes appeals from the denial of access to records or parts of records by the Records Access Officer within 10 business days of receipt of a written appeal.

**FOIL REQUESTS:**

- A. The request shall be submitted to the Records Access Officer in writing at either of the following addresses:
  - a. Mail:  
Orange County Industrial Development Agency  
4 Crotty Lane, Suite 100  
New Windsor, New York 12553
  - b. Email: [business@ocnyida.com](mailto:business@ocnyida.com)
- B. The request shall be sufficiently detailed to identify the specific document requested.
- C. The request shall include the name, mailing address, email address, and telephone number of the requesting individual.
- D. The request shall specify whether the petitioner wishes to receive documentation via email or as a hard copy.
  - a. If the original record includes information, details and/or particulars requiring deletion, the individual requesting shall only be permitted to receive a copy of the record with deletions.
  - b. Copying of the record will be performed by the Records Access Officer upon payment of the fee established by the Board of Directors.
  - c. No original record may be removed from the Agency Office or other location where the record is kept.
- E. The request shall be answered within five business days (Monday through Friday) of the date the request is received. If the document/information is not immediately available, the Records Access Officer shall notify the requesting individual when the records will be available, generally no more than 20 business days.
- F. Should the Records Access Officer deny access, the decision shall be in writing, state the reason therefor, and inform the individual the right to appeal the determination within 30 days of the date of the denial.

**FEES:** Fees will be charged in accordance with the Freedom of Information Law. The following fees shall specifically apply:

- A. The fee for a copy of a record which does not exceed either 9” in width or 14” in length shall be twenty-five cents (25¢) per page. Fees for copies exceeding the 9 in by 14 in records shall be at actual cost of copying.
- B. The actual cost of the storage devices or media provided to the person making the request in complying with such request.
- C. There is no charge for electronic copies.

**ORANGE COUNTY INDUSTRIAL DEVELOPMENT AGENCY  
COMPENSATION, REIMBURSEMENT, AND ATTENDANCE POLICY**

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**AREA:** Governance

**RESPONSIBLE DIRECTOR:** Director of Administration

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**President and Chief Executive Officer**

**APPROVED BY:**

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**Chairman, Board of Directors**

**EFFECTIVE DATE:** December 17th, 2025

**SUPERSEDES:** Any and all previous dates

**UPDATED (date):** December 9, 2025

**REVIEWED (date):** December 17, 2025

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**I. Statement and Purpose:**

This policy establishes the standards for compensation, reimbursement, and attendance expectations for members, officers, employees, and agents of the Agency. It ensures compliance with the New York State General Municipal Law and the Public Authorities Accountability Act while promoting accountability, transparency, and fairness. The policy underscores that board members serve without salary but may be reimbursed for reasonable expenses, while officers and staff may receive Board-approved compensation. Attendance and participation are emphasized as vital to the effective governance and operations of the Agency.

**II. Significant Principles:**

- Board members serve without salary but may receive reimbursement for reasonable, Board-approved expenses.
- Officers, employees, and agents may receive compensation and expense reimbursement as approved by the Board.

- All members and officers are expected to fulfill their duties in accordance with the Agency's By-Laws.
- Excessive unexcused absences (more than five per year) may be reported to the Authorities Budget Office for review.

### **III. Procedure:**

- Reimbursement requests must be submitted with documentation and approved by the Board before payment.
- Compensation levels for officers and employees are set and adjusted by Board resolution.
- Attendance of members and officers is tracked against meeting schedules.
- The Board enforces attendance expectations and monitors compliance with the By-Laws.

### **IV. Evaluation:**

- Annual review of compensation levels and reimbursement practices by the Board to ensure compliance with statutory guidelines.
- Monitoring and reporting of board member attendance to identify patterns of excessive absence.
- Periodic assessment of whether compensation and reimbursement remain consistent with best practices and public accountability standards.
- Oversight reporting to the Authorities Budget Office when required.

Pursuant to and in accordance with Sections 856 of the General Municipal Law and the Public Authorities Accountability Act of the State of New York, the members of the board of the Orange County Industrial Development Agency shall serve without salary at the pleasure of the Orange County Legislature, New York, but may be reimbursed for reasonable expenses incurred in the performance of Agency duties at the approval of the Board.

The officers, employees and agents of the Agency shall serve at the pleasure of the Agency at such compensation levels as may be approved by the Board from time to time and may be reimbursed for reasonable expenses incurred in the performance of Agency duties at the approval of the Board.

The members of the Board and officers of the Agency shall be available as required to perform the operations of the Agency and as set forth within the By-Laws of the Agency, as may be amended, restated or revised by the Board from time to time. Board Members are encouraged to attend all meetings, but more than five absences per year may be reported to the IDA's oversight entity, the Authorities Budget Office. Said members and officers of the Agency shall

put forth their best efforts to perform their respective duties as outlined in the By-Laws of the Agency and any other directives of the Board relating to same.

ORANGE COUNTY  
INDUSTRIAL DEVELOPMENT AGENCY  
BY-LAWS

ARTICLE 1

THE AGENCY

**Section 1. Name.** The name of the Agency shall be “Orange County Industrial Development Agency” as established by General Municipal Law, Chapter 390 of the Laws of 1972, specifically Section 912.

**Section 2. Seal of Agency.** The seal of the Agency shall be in the form of a circle and shall bear the name of the Agency and the year of its organization.

**Section 3. Office of the Agency.** The office of the Agency shall be in Orange County, New York.

**Section 4. Mission Statement and Powers of the Agency.** The mission of the Agency shall be to effectuate the economic development policy and purposes of the General Municipal Law, Section 852, in Orange County, New York. Toward that end, the Agency shall among other things: (1) seek, outreach and process applications for financial assistance from companies; (2) invest in and undertake economic development projects in Orange County with a view toward quality job creation, job retention and other economic benefits; (3) assist in expanding manufacturing opportunities in Orange County; and (4) improve the quality of life in Orange County recognizing that excellent quality of life enhances economic development.

The Agency shall have all the powers of an Industrial Development Agency authorized by Article 18-A of the General Municipal Law and shall have the power to do all things necessary or convenient to carry out its purposes and exercise the powers authorized herein.

ARTICLE II MEMBERS

**Section 1. Board of Directors.** The Orange County Industrial Development Agency is composed of a seven member Board of Directors which is appointed by and serves, without compensation, at the pleasure of the Orange County Legislature and shall continue to hold office until his or her successor is appointed. Notwithstanding, the Board of Directors shall be entitled to necessary expenses, including traveling expenses, incurred in the discharge of their duties. Upon the resignation or removal of a Member, a successor shall be selected by the County Legislature. Members may resign at any time by giving written notice to the

County Legislator and to the Chairman of the Agency. Unless otherwise specified in the notice the resignation shall take effect upon receipt of the notice by the Chairman or the County Legislator. Acceptance of the resignation shall not be necessary to make it effective.

No Agency Board member, including the Chairman, shall serve as the Agency's Chief Executive Officer or hold any other equivalent position.

**Section 2. Board Member Responsibilities.** The duties and responsibilities of the Board are as follows:

- A. Execute direct oversight of the Agency's chief executive officer and other senior management in the effective and ethical management of the Agency;
- B. Understand, review and monitor the implementation of fundamental financial and management controls and operational decisions of the Agency;
- C. Establish policies regarding the payment of salary, compensation and reimbursements and establish rules for time and attendance of the chief executive officer and senior management;
- D. Adopt a Code of Ethics applicable to each officer, director and employee that, at a minimum, includes the standards established in the Public Officers Law;
- E. Establish written policies and procedures on investments, travel, the acquisition of real property, the procurement of goods and services and policies protecting employees from retaliation for disclosing information concerning acts of wrongdoing, misconduct, sexual harassment, malfeasance or other inappropriate behavior by an employee or board member of the Agency;
- F. Adopt a defense and indemnification policy and disclosing same to all board members;
- G. Perform each of their duties as board members in good faith and with that degree of diligence, care and skill which an ordinarily prudent person in like position would use under similar circumstances and apply independent judgment in the best interest of the Agency;
- H. Upon taking his/her oath of office, each board member executes an acknowledgement in which he/she attests that he/she understands his/her role and fiduciary responsibilities and understands his/her duty of loyalty and care to the Agency and commitment to the Agency's mission and public interest.
- I. Comply with Section 3 below.

**Section 3. Training, Independence and Ethics.** Upon appointment, all Board members shall participate in State-approved training regarding their legal, fiduciary and ethical responsibilities within one year of their appointment to the Agency. Further, each Board member shall execute a certificate of independence as required by the PAAA. All members of the Board shall participate in such continuing training as may be required to remain informed of best practices, regulatory and statutory changes relating to the effective oversight of the management and financial activities of industrial development agencies and to adhere to the highest standards of responsible governance as required by the PAAA. All Agency Board members, officers and

employees shall be familiar with the Ethics policies as adopted by the Board in accordance with PAAA requirements.

### ARTICLE III

#### OFFICERS

**Section 1. Officers and duties.** The Officers of the Agency shall be a Chairperson, a Vice Chairperson, ~~and~~ a Secretary, ~~and~~ an Assistant Secretary and an Ethics Officer, who shall have such duties, powers and functions as hereinafter provided, and all of whom shall be elected by the members of the Agency at the annual meeting of the Agency in each fiscal year.

**Section 2. Chairperson.** The Chairperson shall preside at all meetings of the Agency. Except as otherwise authorized by resolution of the Agency, the Chairperson shall sign all agreements, contracts, deeds and any other important instruments of the Agency. Before each meeting, the Chairperson shall approve the agenda and submit such recommendations and information as he/she may consider proper concerning the business, affairs and policies of the Agency.

**Section 3. Vice Chairperson.** The Vice Chairperson shall perform the duties of the Chairperson in the absence or incapacity of the Chairperson and, in the case of the resignation of the Chairperson, the Vice Chairperson shall perform such duties as are imposed on the Chairperson until such time as the Agency shall elect a new Chairperson.

**Section 4. Secretary.** The Secretary shall be responsible to keep, or cause to be kept, the records of the Agency, shall act as secretary of the meetings of the Agency and record or cause to be recorded all votes and shall keep, or cause to be kept, a record of the proceedings of the Agency in the form of minutes to be kept for such purpose and shall perform all duties incident to his/her office. He/she shall keep in safe custody, the seal of the Agency and shall have the power to affix the seal to all contracts and other instruments authorized to be executed by the Agency.

**Section 5. Ethics Officer. The Ethics Officer shall be responsible for creating, implementing and overseeing ethical policies and standards. The Chairperson of the Agency shall be the Ethics Officer. In the event that the Chairperson shall have a conflict of interest with respect to a potential ethical issue, then the Chairperson of the Governance Committee shall act as the Ethics Officer.**

**Section 65. Additional Duties.** The officers of the Agency shall perform such other duties and functions as may from time to time be required or authorized by the Agency, by the By-Laws of the Agency or by the rules and regulations of the Agency.

**Section 76. Office Vacancies.** Should any Agency office become vacant, the Agency shall appoint a successor from among its membership at the next regular meeting and such appointment shall be for the unexpired term of said office.

## ARTICLE IV

### KEY PERSONNEL, AGENTS AND SUBSIDIARIES

**Section 1. Chief Executive Officer** The CEO shall be hired/appointed by the Agency and shall be responsible for the design, implementation, and management of projects relating to Agency operations and for coordinating economic development projects. The CEO shall be accountable for management of all IDA staff. Strategy for the IDA once approved by the Board, shall be implemented by the CEO. He/She shall set goals and objectives for the organization. The CEO shall be the point of media contact for the Agency and shall present the Agency's economic development positions and policies on relevant issues. He/She will work with state, county, and local officials and the Agency's economic development partners, as necessary, on all prospective Agency projects.

**Section 2. Chief Operating Officer.** The Chief Executive Officer may, in his/her sole discretion, appoint a Chief Operating Officer. The Chief Operating Officer shall be responsible for the implementation and management of projects relating to the Corporation's operations. He/she shall ensure annual reporting requirements under the PAAA are met and that the Corporation's website likewise remains in compliance with PAAA requirements. He/she shall work with state, county and local officials on operational matters. The Chief Operating Officer shall attend all Corporation meetings with the right to take part in discussions, make policy and budget recommendations and give status reports on Corporation projects. The Chief Operating Officer shall perform all other related duties as assigned by the Chief Executive Officer, including acting for and in place of the Chief Executive Officer in executing, authenticating or affixing his/her signature or the seal to any document when such officers are unavailable or unable to perform their duties. He/she shall be responsible for the filing, recording, and actions of all resolutions, orders, policies, programs or projects of the Corporation unless otherwise delegated by the By-Laws or the Chief Executive Officer.

**Section 3. Chief Financial Officer.** The Chief Executive Officer may, in his/her sole discretion appoint a Chief Financial Officer. The Chief Financial Officer may be appointed to either an internal or an external position, as determined by the Chief Executive Officer. The Chief Financial Officer shall be responsible for the care and custody of all funds of the Corporation and shall deposit the same in the name of the Corporation in such bank or banks as he/she may select according to the Corporation's Investment Policy. It shall be the duty of the Chief Financial Officer to report at each regular meeting of the Board of Directors and participate in preparing the annual report of the Corporation and the filing of all required tax returns and other regulatory reports. The Chief Financial Officer shall keep books of accounts showing receipts and expenditures and shall render to the Corporation at each regular meeting, an accounting of his/her transactions and a report on the financial condition of the Corporation. He/she shall assist with the preparation of the annual budget. The Chief Financial Officer shall perform such other duties as may be assigned to him or her by the Board of Directors or the Chief Executive Officer. The Chief Financial Officer will report to the Chief Executive Officer and/or the Chief Operating Officer.

**Section 42. Additional Personnel.** The Agency may, from time to time, employ such personnel or engage such agents as it deems necessary to exercise its powers, duties and functions as prescribed by the New York General Municipal Law and all other laws of the State of New York.

## ARTICLE V

### ANNUAL REPORT AND ANNUAL BUDGET

**Section 1. Annual Reporting.** An Annual Report "PARIS" is required by the Public Authorities Accountability Act (PAAA). The Chief Executive Officer is responsible for compiling, preparing and filing the Annual Report, or causing same to be compiled, prepared and filed. The Annual Report shall be posted on the Agency's website and filed with the State as same may be required by the PAAA or other laws. The Chief Executive Officer, Agency Staff, Agency outside counsel and an independent accounting firm shall assist in preparing the Annual Report. The CEO shall compile and prepare the Annual Report by March 31 of each year for the preceding fiscal year ending December 31<sup>st</sup>. The Chief Executive Officer shall certify, or cause to be certified, that the financial information contained in the annual report is accurate and does not contain any untrue statements as required by the PAAA. The CFO shall submit the Annual Report by March 31<sup>st</sup> to the Orange County Executive, the Chairman of the Orange County Legislature and the New York State Authority Budget Office as required by the PAAA via the "PARIS" reporting system.

**Section 2. Annual Budget.** The annual budget shall be prepared by the Chief Executive Officer~~Agency's independent auditor~~ with input from the Chief Financial Executive Officer~~, the Chairman, Audit Committee, Agency members and employees, as applicable~~. The budget shall contain information on operations and capital construction setting forth the estimated receipts and expenditures for the next fiscal year and the current fiscal year and the actual receipts and expenditures for the last completed fiscal year. The budget shall be prepared during the months of September and October of each year, in time for Agency adoption prior to the mandatory November 1<sup>st</sup> submission to the Orange County Executive, the Orange County Commissioner of Finance, the Chairman of the Orange County Legislature and the New York State Authority Budget Office as required by the PAAA.

## ARTICLE VI

### GENERAL PROVISIONS

**Section 1. Fiscal Year.** The fiscal year of the Agency shall begin on the first day of January of each year.

**Section 2. Annual Meeting.** The annual meeting of the Agency shall be held at the first regularly scheduled meeting in the month of January at its designated meeting place.

**Section 3. Regular meetings.** Regular meetings of the Agency shall be held upon lawful notice at such times and places as, from time to time, may be determined by resolution of the Agency.

**Section 4. Special Meetings.** The Chairperson of the Agency may, when he/she deems it desirable, and shall, upon the written request of two members of the Agency, call a Special Meeting of the Agency for the purpose of transacting any business designated in such call or for any business otherwise agreed to by a majority of members present at the meeting. The call for a Special Meeting may be delivered to each member of the Agency or may be mailed, faxed or e-mailed to the business or home address of each member of the Agency at least two (2) days prior to the date of such Special Meeting or as soon as practicable if meeting is called on less than two (2) days notice. Waivers of Notice may be signed by any members failing to receive proper notice.

**Section 5. Quorum.** At all meetings of the Agency, a majority of the members of the Agency shall constitute a quorum for the purpose of transacting business.

**Section 6. Order of Business.** At the regular meetings of the Agency, the following shall be the order of business unless modified by the Chairperson from time to time:

- A. Roll Call
- B. Approval of Minutes
- C. Financial Report
- D. Reports, as applicable
  - a. Chairperson's Report
  - b. Reports of Officers
  - c. Reports of Committees
- E. New Business
  - Applications and Resolutions
- F. Other Business
- G. Adjournment

The order of business may be altered or suspended at any meeting by the Members of the Agency.

**Section 7. Committees.** The Board shall have an audit, finance and governance committee. The Board may constitute other committees as it deems appropriate. The members of all committees shall be appointed at the Annual Meeting or as soon thereafter as a quorum can be obtained by the Chairperson of the Agency who shall be an ex officio member of each committee. A quorum of any committee shall consist of a majority of members of that committee. The CEO shall attend all committee meetings, if requested, and make such reports and recommendations as he/she deems necessary and advisable. The following constitute the Standing Committees of the Agency and their duties and responsibilities:

- A. **Audit Committee.** The Chairperson shall appoint an Audit Committee comprised

of at least three (3) independent members who shall constitute a majority of the Committee. The primary responsibilities of the Audit Committee shall be to recommend the hiring of a certified, independent accounting firm, establish the compensation to be paid to such accounting firm and to provide direct oversight of the performance of the independent audit to be performed annually by the accounting firm. The Audit Committee shall also monitor the Agency's Investment Policy and recommend changes to such policy in consultation with their independent auditor, as necessary. In addition, the Audit Committee is charged with the responsibility of evaluating and deciding requests for exemptions from Agency clients from the Agency's local labor policy and for monitoring the work performed by the firm retained by the Agency for auditing adherence to such local labor policy.

**B. Governance Committee.** The Chairperson shall appoint a Governance Committee comprised of at least three (3) independent members who shall constitute a majority of the Committee. The primary responsibilities of the Governance Committee shall be to keep the Board informed of best governance practices, review corporate governance trends, update the Board's corporate governance practices, advise Board members on the skills and experiences required of potential board members, examine ethical and conflicts of interest issues, perform Board self-examinations and recommend By-Laws that include rules and procedures for conduct of Board business.

**C. Finance Committee.** The Chairperson shall appoint a Finance Committee comprised of at least three (3) independent members who shall constitute a majority of the Committee of the three (3) independent members of the Audit Committee, the primary purpose of which shall be to oversee the Agency's debt and debt practices and to recommend policies concerning the Agency's issuance and management of debt.

**Section 8. Voting.** All action taken by the Agency shall require a vote by a majority of the total number of members of the board in accordance with Section 2826 of the New York State Public Authorities Law.

## ARTICLE VII

### AMENDMENTS

**Section 1. Amendment to By-Laws.** The By-Laws of the Agency shall be amended only with the approval of at least a majority of all of the members of the Agency at a regular or a special meeting, but no such amendment shall be adopted unless at least seven (7) days written notice thereof has been previously given to all members of the Agency.

### Job Creation

	Project Ends	Grace Period Ends	Jobs at Time of Application	FTE to be created on App	FTE to be created in PARIS	Current FTE per PARIS	Deficit from App	Deficit from PARIS	Jobs per 2019 PARIS Report (Pre-COVID)
BDL LLC/USAI	12/31/17	12/30/20	134	100	28	190	-44	28	244
Blooming Grove Hotel/Clear Key	6/30/18	6/29/21	21	21	17	22	-20	-16	14
Carlisle Construction/Hunter Panels	12/31/12	12/30/15	72	22	22	90	-4	-4	93
CPV Valley LLC	2/28/19	2/27/22	0	25	25	23	-2	-2	22
CRH Realty III/CRHC	12/31/16	12/30/19	0	452	200	109	-343	-91	159
CRH Realty VI	12/31/15	12/30/18	300	200	200	421	-79	-79	?
CRH Realty VIII	12/31/15	12/30/18	20	237	237	192	-65	-65	216
Cross Roads Court LLC	7/31/17	7/30/20	0	30	125	27	-3	-98	31
Hudson Transit Lines/Coach USA	12/31/15	12/30/18	5	223	223	200	-28	-28	305
Isomedix/Steris	12/31/16	12/30/19	110	25	25	96	-39	-39	140
Mediacom	12/31/12	12/30/15	250	150	150	363	-37	-37	376
Millennium Pipeline	6/30/13	6/29/16	0	27	350	0	-27	-350	0
Stewart FBI	12/31/15	12/30/18	20	10	10	0	-30	-30	0
Sentinel Realty of Port Jervis	12/31/18	12/30/21	6	59	50	55	-10	-1	32
St. Luke's	? 1994	? 1997	1405	0	0	1222	-183	-183	1036
Glen Arden			238	0	105	57	-181	-286	87

### Job Retention

	Project Ends	Grace Period Ends	Jobs at Time of Application	FTE to be retained on App	FTE to be retained in PARIS	Current FTE per PARIS	Deficit from App	Deficit from PARIS	Jobs per 2019 PARIS Report (Pre-COVID)
CRH Realty VI	12/31/15	12/30/18	300	300	300	421	121	121	480
Cross Roads Court LLC	7/31/17	7/30/20	0	0	0	27	27	27	31
Hudson Transit Lines/Coach USA	12/31/15	12/30/18	5	5	0	0	-5	0	305
Isomedix/Steris	12/31/16	12/30/19	110	110	96	96	-14	0	140
Millennium Pipeline	6/30/13	6/29/16	0	0	0	0	0	0	0
Retford Investments	12/31/16	12/30/19	?	2	42	34	32	-8	93
Stewart FBI (347 Ave. of the Americas)	12/31/15	12/30/18	20	20	0	0	-20	0	0
Sentinel Realty of Port Jervis	12/31/18	12/30/21	6	4	4	55	51	51	32
St. Luke's	? 1994	? 1997	1405	1405	55	1222	-183	1167	1036
Glen Arden			238	238	0	57	-181	57	87