

Orange County Industrial Development Agency
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Board of Directors Meeting Minutes
Wednesday, September 21, 2022

Due to the declaration of a public health emergency and the social distancing requirements imposed at the Federal, State and local level, this meeting was held in accordance with Executive Order 202.1 by video/telephone conference that was made available to the public.

Board Members Present: Dean Tamburri, Dr. Vincent Odock, Marc Greene, Giovanni Palladino, James Rinaldi, Susan Walski

Board Members Absent: Michael Torelli

Staff Present: Bill Fioravanti, Marty Borrás, Dennis Brady (via Zoom), L. Micah Ordway (Bousquet Holstein via Zoom)

Others Present: Marybeth Bianconi (Delaware Engineering)

I. Call Meeting to Order

Vice Chairman Tamburri called the meeting to order at 5:45 p.m.

II. Roll Call

Mr. Fioravanti acknowledged the Board members present.

III. Proof of Notice

Vice Chairman Tamburri acknowledged that notice of the meeting had been timely and properly provided.

IV. Minutes

Approval of minutes from the August 17, 2022, OCIDA Board meeting. **A MOTION TO APPROVE THE MINUTES FROM THE AUGUST 17, 2022, OCIDA BOARD OF DIRECTORS MEETING WAS MADE BY MS. WALSKI, SECONDED MR. RINALDI, AND PASSED UNANIMOUSLY.**

V. Committee Meetings

Mr. Rinaldi noted the recommendation made at the August 9, 2022, Finance Committee meeting to approve the August 2022 financial report. **A MOTION TO APPROVE THE AUGUST 2022 FINANCIAL REPORT WAS MADE BY MS. WALSKI, SECONDED BY VICE CHAIRMAN TAMBURRI, AND PASSED BY UNANIMOUS ROLL CALL.**

The Vice Chairman asked for a motion to approve the August/September 2022 payables as presented at the August 9, 2022, Finance Committee meeting. **A MOTION TO APPROVE THE AUGUST/SEPTEMBER 2022 PAYABLES WAS BY MS. WALSKI, SECONDED BY VICE CHAIRMAN TAMBURRI, AND PASSED BY UNANIMOUS ROLL CALL.**

The Vice Chairman asked for a motion to approve three months of recurring/unchanging bills to avoid late fees and payments as discussed at the August 9, 2022, Finance Committee meeting. **A MOTION TO APPROVE THREE MONTHS OF RECURRING/UNCHANGING BILLS WAS MADE BY MS. WALSKI, SECONDED BY MR. RINALDI, AND PASSED BY UNANIMOUS ROLL CALL.**

The Vice Chairman asked for a motion to approve the amended OCIDA 2023 budget as discussed at the August 9, 2022, Finance Committee meeting. **A MOTION TO APPROVE THE AMENDED OCIDA 2023 BUDGET WAS MADE BY VICE CHAIRMAN TAMBURRI, SECONDED BY MS. WALSKI, AND PASSED BY UNANIMOUS ROLL CALL.**

VI. New Business

Ms. Bianconi presented Delaware Engineering's Shovel Ready Phase 1 process and the importance of a web-based portal of viable sites that can be accessed and shared with local municipalities, commercial brokers, and partners. She detailed the 7-step process to make a site "shovel ready". **A MOTION TO APPROVE THE SERVICE AGREEMENT WITH DELAWARE ENGINEERING SUBJECT TO GENERAL COUNSEL'S REVIEW WAS MADE BY MS. WALSKI, SECONDED BY VICE CHAIRMAN TAMBURRI, AND PASSED BY UNANIMOUS ROLL CALL.**

VII. New Telephone Vendor

Mr. Fioravanti reviewed the issues with the current telephone vendor and the quotes of three local firms. After some discussion, **A MOTION TO APPROVE A TWO-YEAR AGREEMENT WITH ITC WAS MADE BY MR. RINALDI, SECONDED BY MS. WALSKI, AND PASSED BY UNANIMOUS ROLL.**

XI. Chairman's Report

The Vice Chairman read a statement from Chairman Torelli in which he welcomed the new Board members, stated his support of the 2023 budgets for the OCFC and OCIDA, and noted the efforts that the OCIDA is making towards full transparency.

XII. CEO's Report

Mr. Fioravanti welcomed the new Board members as well as staff and stated that new members would be appointed for committee assignments. He also discussed the recent news articles and the published letter said to have been sign off by local Mayors, Supervisors, and County Executives. He stated that most of the signees did not see or know the exact language in the letter was. He stated that he would use the opportunity to better educate the public and local officials to make sure all understand exactly what the OCIDA does, the laws the agency must follow, and to discuss how the agency makes decisions. After some discussion on the backgrounds of the two new Board members, the Regional IDA meetings that Mr. Fioravanti has hosted, the Marketing RFP respondents, the Middletown lease expiration date, and the investment options, the meeting went into Executive Session.

VIII. Executive Session

A MOTION TO GO INTO EXECUTIVE SESSION AT 7:20 PM WAS MADE BY VICE CHAIRMAN TAMBURRI, SECONDED BY MR. RINALDI, AND PASSED UNANIMOUSLY.

At 8:20 pm, the Board returned from Executive Session

IX. Adjournment

There being no further business to discuss, **A MOTION TO ADJOURN THE MEETING WAS MADE BY MR. TAMBURRI, SECONDED BY MR. RINALDI, AND PASSED UNANIMOUSLY. THE MEETING CLOSED AT 8:21PM.**