



155 Crystal Run Road
Middletown, NY 10941

845-703-6999
www.crystalrunhealthcare.com

July 8, 2015

Orange County Industrial Development Agency
Laurie Villasuso, Associate Executive Director
4 Crotty Lane, Suite 100
New Windsor, NY 12553

Re: Orange County IDA
Crystal Run Healthcare, LLP (CRH Realty VI, LLC) Project
109 Rykowski Lane in the Town of Wallkill, Orange County, NY

Dear Ms. Villasuso:

We would like to request an extension to our Sales Tax Exemption which expired on December 31, 2013, for the procurement of furniture for our building located at 109 Rykowski lane, Middletown, NY 10940. The cost of the furniture is \$349,576.22 which translates to a request for an exemption of \$28,403.06 (\$349,576.22 x 8.125%). This furniture will be used on the 3rd floor of the above building to service our Health and Financial group.

In accordance with our agreement, our extension request emanates from the process required to obtain state certification for our new health insurance group and as we continue to expand at a rapid pace and open more offices in Orange County (Newburgh /Monroe) and at the same time hiring a record number of new employee's, we need to furnish all available spaces in our new building to accommodate our growing practice. Your consideration will be greatly appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "Russell A. Jenks".

Russell A. Jenks
Director of Capital Projects
Crystal Run Healthcare, LLP

Cc: Christine Wise-Vazquez, CRHC
Donna McGregor, CRHC

PURCHASE ORDER

PO #: 353944

Invoice To

Crystal Run Healthcare
155 Crystal Run Road

Middletown, NY 10941

Phone

Fax

Our PO number must appear on all related correspondence, shipping papers and invoices.

Buyer Hope DeVito

Phone: (845) 703-6315 Ext:

Email purchasing@crystalrunhealthcare.com

Vendor

LLV OFFICE CONCEPTS, LLC.
29 CHURCH STREET

SARATOGA SPRINGS, NY 12866

Contact Cust Service

Phone (518) 587-0104 Fax: (518) 684-9257

Bill-to Account

Ship To

Crystal Run Healthcare 26 BOB

109 Rykowski Lane

Rykowski BOB

Middletown, NY 10941

Contact Confirmations@CrystalRunHealthcare.com

Phone

Fax

Ship-to Account

P.O. DATE	DATE EXPECTED	SHIPPED VIA	F.O.B. POINT	TERMS
6/16/2015				Net 30

PO Number: 353944

Page 1

Line	Vendor	Item No	Inventory No	Description	Quantity	Unit Price	Total
1	DEPOSIT			40% DUE UPON PLACEMENT OF ORDER	1 EA	56,705.25	56,705.25
2	BALANCE DUE			40% DUE UPON DELIVERY	1 EA	56,705.25	56,705.25
3	BALANCE DUE			20% DUE UPON COMPLETION	1 EA	28,352.62	28,352.62
4	3 FLOOR RYKOWSKI			Arcadia, EJI, Encore, ERG, Furniture Lab, Humanscare, Sit On It, Source and Vers	1 EA	0.00	0.00

Notes

Proposal 3793

SUBTOTAL	141,763.12
DISCOUNT	0.00
SALES TAX	0.00
SHIPPING	0.00
TOTAL	141,763.12

Authorized Signature

Date

PURCHASE ORDER

PO #: 353997

Invoice To

Crystal Run Healthcare
155 Crystal Run Road

Middletown, NY 10941

Phone

Fax

Our PO number must appear on all related correspondence, shipping papers and invoices.

Buyer Hope DeVito

Phone: (845) 703-6315 Ext

Email purchasing@crystalrunhealthcare.com

Vendor

OFS BRANDS
1204 EAST 6th STREET

P.O. BOX 100

HUNTINGBURG, IN 47542

Contact CUSTOMER SERVICE

Phone (800) 521-5381 Fax

Bill-to Account

Ship To

Crystal Run Healthcare 26 BOB

109 Rykowski Lane

Rykowski BOB

Middletown, NY 10941

Contact Confirmations@CrystalRunHealthcare.com

Phone

Fax

Ship-to Account

P.O. DATE	DATE EXPECTED	SHIPPED VIA	F.O.B. POINT	TERMS
6/17/2015				Net 30

PO Number: 353997

Page 1

Line	Vendor Item No	Inventory No	Description	Quantity	Unit Price	Total
1	3rd Floor		First Office Product for remainder of 3rd fl.	1 EA	23,790.15	23,790.15

Notes

Proposal 3793-OFS

SUBTOTAL	23,790.15
DISCOUNT	0.00
SALES TAX	0.00
SHIPPING	0.00
TOTAL	23,790.15

Authorized Signature

Date

PURCHASE ORDER

PO #: 353948

Invoice To

Crystal Run Healthcare
155 Crystal Run Road

Middletown, NY 10941

Phone

Fax

Our PO number must appear on all related correspondence, shipping papers and invoices.

Buyer **Hope DeVito**

Phone: **(845) 703-6315** Ext:

Email **purchasing@crystalrunhealthcare.com**

Vendor

INSCAPE/OFFICE SPECIALTY

C/O LLV OFFICE CONCEPTS

221 LISTER AVENUE

FALCONER, NY 14733

Contact **CUSTOMER SERVICE**

Phone

Fax **(866) 254-5879**

Bill-to Account

Ship To

Crystal Run Healthcare 26 BOB

109 Rykowski Lane

Rykowski BOB

Middletown, NY 10941

Contact **Confirmations@CrystalRunHealthcare.com**

Phone

Fax

Ship-to Account

P.O. DATE	DATE EXPECTED	SHIPPED VIA	F.O.B. POINT	TERMS
6/16/2015				Net 30

PO Number: 353948

Page 1

Line	Vendor	Item No	Inventory No	Description	Quantity	Unit Price	Total
1	3RD FLOOR RYKOWSKI			INSCAPE PRODUCT FOR REMAINDER OF 3RD FLOOR AT 109 RYKOWSKI	1 EA	170,194.64	170,194.64

Notes

PROPOSAL 3793-ISP

SUBTOTAL	170,194.64
DISCOUNT	0.00
SALES TAX	13,828.31
SHIPPING	0.00
TOTAL	184,022.95

Authorized Signature:

Date: